

## BYLAWS OF THE COEUR D'ALENE PUBLIC LIBRARY BOARD OF TRUSTEES

### Article 1 – Name

This organization shall be called the “Board of Trustees of the Coeur d’Alene Public Library” existing by virtue of the provisions of Idaho Code Chapter 33-2601 through 33-2611 and under Coeur d’Alene Municipal Code section 2.44.010 through 2.44.030.

### Article II – Membership

**Section 1.** Members of the Board of Trustees shall be appointed by the Mayor and City Council in accordance with Idaho Code 33-2604 and Coeur d’Alene Code 2.44.015.

**Section 2.** A vacancy shall be reported to the City Council within five days whenever a member dies, resigns, or moves out of the city limits.

**Section 3.** By accepting appointment to the board, trustees agree to attend a minimum of three-fourths of the regularly-scheduled monthly board meetings annually. Missing three consecutive regular monthly board meetings without an excuse acceptable to the board shall be regarded as failure to attend meetings as required by Idaho Code 33-2607(10) and a recommendation that the trustee be removed from the board shall be forwarded to the Mayor.

**Section 4.** Trustees agree to conduct business by the standards set forth in the Board of Trustee Ethics, Conduct and Responsibility Policy. Failure to comply with this policy, whether intentionally or unintentionally, may result in graduated discipline for that trustee. Disciplinary action shall be determined by a simple majority vote and may include any or more of the following, with consideration for the severity of the offense:

- 1) Censure – a written statement expressing formal disapproval.
- 2) Removal from subcommittee(s) or as chair of a subcommittee.
- 3) Removal as an officer of the board.
- 4) Removal of other assignments or privileges (e.g., public speaking, representing library at an event).
- 5) Request to City Council for removal from board (requires unanimous council vote – Idaho Code 33-2605).

### Article III – Officers

**Section 1.** The officers shall be a chair and a vice chair, elected from the appointed trustees at the annual meeting of the board to be held each January. The library director shall act as secretary and treasurer for the board but shall have no vote.