**Minutes of a Regular Meeting of the**
**Coeur d'Alene Public Library Board of Trustees**
**April 22, 2026**
Meeting held in Library Community Room

**Trustees Present:** Jim Windisch (chair), Ruth Pratt, Katie Sayler, Melisa Bell, Tonya Coppedge
Student representative- Kat Baker, Etta Corkill

**Library Staff Present:** JD Smithson, Communications Coordinator, Elizabeth Westenburg, Director
**City Council Liaison:** Absent
**Others Present:** Holly Stetson, Foundation Manager, Judy Edwards, Friends President

**Call to Order: The meeting was called to order by Board Chair at 4:02 pm**

**Public Comment: None**
**Consent Calendar- Action Item**
*Items to be approved as a group with a single motion; items may be removed for discussion and singular approval*

- Approval of April 22nd Agenda
- Approval of March 25th, 2026 Meeting Minutes
- Approval of Financial Reports

Motion made by Katie to approve the consent calendar. Ruth seconded.
Discussion on earbuds- we provide them at the front desk for a small fee. They are not anything fancy and easy to keep stocked. Venmo for Friends was brought up. Discussion on how comments are answered. JD answers them and sends to appropriate staff when needed. Discussion on CIN name still on things- work in progress. Vendors are not charging CIN though (there is no account)
Motion carried.

**Director's report:** Updates to new kudos and nos. Makerspace was brought up from before. Explanation about Evan's new plan and Foundation approving funds to start with a 3D printer. Discussion on Yoto cards and players and the comments to check out just cards- unable to do that right now. Hotspots discussed- we continue to purchase to fill a need. Hoopla has been going really well. Full time position is open for a reference clerk.

**City Council Representative:** Absent
**Student Representative:** Kat spoke about the Earth Day event and how doing the book repair station worked out. They had a few visitors to show how to repair the binding.

**Friends:** Spoke about an idea to be in the parade for 4th of July and then it turned in to possibly handing out books outside the library. More discussion will be had.

**Foundation:** Successful saxophone event. Mudgy will be at the Spring Dash in the park. The Foundation approved money for a 3D printer, new tables, and two TVs. They also paid for Evan's conference to PLA.

**Unfinished business**

**New Business**

Policy review- Volunteer Policy and Commitment form- Action item

Katie moved. Ruth seconded. No discussion and motion carries.

Bylaws approval – Action Item

Ruth Moved, Melisa seconded. Discussion on adding the standing committees at the next meeting. Motion carries

Strat Plan 2026- Action item

Melisa moved, Tonya seconded to approve. Asked about number sin the measurable goals but Elizabeth explained this one was based on the two previous and keeps the statistics on projects mentioned.

**Executive Session- approved by roll call at 4:58 pm**

All voted to go in to Executive sessions pursuant to Idaho Code 74-206(1)(b) to discuss the evaluation of a public employee.

Left Executive Session at 5:46

Next regular meeting, **May 27, 2026** at 4:00 p.m. in the Library Community Room.

**Adjourned at 5:48**

Respectfully submitted,
Elizabeth Westenburg