



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

June 25, 2025

Meeting held in Library Community Room

Trustees Present:

Jim Windisch, Board Chair
Katie Sayler, Board Member
Steve McCrea, Board Member
Melisa Carper Bell, Board Member

Others:

Dan English, City Council Liaison
Holly Stetson, Library Foundation Manager
Ayla Frens, Student Representative
Elizabeth Westenburg, Library Director

JD Smithson, Communications Coordinator

Call to Order: The meeting was called to order by Board Chair Jim Windisch **at 4:01 pm**

Consent Calendar: Motion to approve Steve McCrea, Second by Katie Sayler, all vote to approve.

Director's report: Over 1,000 summer reading logs have already been distributed.

- Adjustments are being made to replace paint with a more cost-effective alternative.
- The "City of Readers" challenge is progressing well.
- Approximately 300 attendees participated in the Art Walk kickoff.
- Comment boxes and survey questions have been distributed.
- Yard signs have been launched and are gaining visibility.
- Staffing challenges persist due to Tyler's departure.

City Council Representative: Dan English

- Contract negotiations are proving to be particularly challenging this year.

Student Representative: Ayla Frens

- Attended the Art Walk kickoff.
- Looking forward to the upcoming art competition and "Walk in the Park" event.

Friends: Elizabeth Westenburg

- No meeting was held this month.
- Funds for the Writers Competition prizes have been received.
- A three-day book sale has been approved for December.

Foundation: Holly Stetson

- Mudgey and Millie will participate in the Fourth of July parade.
- 120 tickets have been sold for the Jess Walter event.
- The new calendar is at the printer and will be unveiled at the Jess Walter event, priced at \$35.
- Two upcoming free events:
 - **August 26:** Sailing event
 - **September 12:** Marlow Faulkner presentation

Unfinished business None

Agenda

New Business

CIN Dissolution Motion

- **Motion:** Katie Sayler
- **Second:** Steve McCrea
- **Outcome:** Approved unanimously
- Discussion:
 - The dissolution was proposed by Osborne at the CIN meeting.
 - Concerns about financial management and legal compliance (e.g., CIN not filed with the Attorney General in 2017/2018).
 - CIN may no longer be operating in good faith.
 - Christopher Brannon noted new CLN policies may allow checkouts per library rules but restrict placing holds on other libraries' items.
 - Anticipated changes and new rules forthcoming.

Meeting Room Policy Update

- **Motion:** Steve McCrea
- **Second:** Melisa Carper-Bell
- **Outcome:** Approved unanimously
- Key Updates:
 - Janitorial fee proposed to increase to \$30.
 - City wants to clarify priority use of meeting rooms.
 - Online form now allows users to agree to terms without physical paperwork.
 - New rule: Three no-shows will result in a three-month booking suspension.

Next regular meeting, **July 23rd** at 4:00 p.m. However, the meeting may be cancelled if nothing else needs addressed until August. Will be held in the Library Community Room.

Adjourned at 4:48 p.m.

Respectfully submitted,
Elizabeth Westenburg