



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

May 28th, 2025

Meeting held in Library Community Room

Trustees Present:

Dan English, Council Liaison
Jim Windisch, Board Chair
Steve McCrea, Board Member
Melisa Carper Bell, Board Member
Katie Sayler, Board Member
Randy Adams, City Attorney
Angela Flock, Teen Coordinator

Others:

Holly Stetson, Library Foundation Manager
Ayla Frens, Student Representative
Elizabeth Westenburg, Library Director
Melissa Searle, Librarian

Call to Order: The meeting was called to order by Board Chair Jim Windisch **at 4:03 pm**

Public Comment: None

Consent Calendar:

Add Ruth Pratt to last month's minutes for board attendance.

Steve McCrea made a motion to approve the consent agenda. Melisa Bell 2nd. Motion carried.

Director's report:

Katie Sayler had a question on the field trip statistics. It was clarified that Tubbs Hill walks are programs and field trips are the schools that come in.

Brief explanation of Summer Reading and the large event dates.

City Council Representative: Nothing official to report. Discussed the council and mayor budget workshop with the city directors. Wanted to ask about shrubs from the public comment- no one reported to the library if they were in an accident. Randy Adams suggested talking to Nick- Parks for trimming.

Student Representative: Ayla reported that the Art and Gaming Club had about 14 people attend. She submitted a short story for the Teen Zine. She has graduated high school and declared her major in International Studies and Psychology.

Friends: Elizabeth is working on planning a volunteer breakfast with them for all library volunteers. They have agreed to provide funds for the Staff Day all day training for breakfast. We will invite the Friends to breakfast to meet staff. They have been doing well in the book store and are taking in about \$1200 a month.

Foundation:

July 4th parade- Mudgie and Millie mobile will be in it.

Jess Walter event- July 24th. About 25 tickets sold at the time.

Calendar photos completed- looking for sponsors. Dan English agreed to sponsor half a page with his Counseling practice.

Received a grant from Innovia to purchase new comfy seating upstairs to replace the ones we have been throwing away.

Unfinished business

New Business

Material Reconsideration Policy- Steve moved to approve the edited policy. Katie Seconded.

Discussion: Randy Adams has looked at it and in conversations with Elizabeth thinks it covers the Idaho Statute. Biggest change is the Director makes a recommendation and then the Board can vote for items brought up for reconsideration. Jim Windisch appreciates the word for the form is now Reconsideration instead of review. No other discussion and no changes.

Motion carried to accept policy with the provided changes.

Material Reconsideration Policy: Steve moved to approve. Katie Seconded.

Discussion: Steve would like to make the barcode number wording clearer. Make sure the form is not too difficult to fill out. Katie mentioned it does help to have some information so we can compare what the objectionable pages are to the person filling out the form. Suggestion to remove the age group the material seems intended for. And to not have a spot for desired outcome. Elizabeth wants to make sure the form is completely filled out to make best recommendation. Melisa would like to make sure there is a balance between the form being easy to fill out but to also take the challenge seriously. Questions should demonstrate that they have carefully considered the reason for the request.

Steve motioned to amend the form to delete the plot description. Melisa second. Motion carried

Steve motioned to delete the question about consulting other source. Katie second. Motion tied so it did not pass.

Steve motioned to amend the question about what would the result be if you read or listened to the item. Jim Seconded. Discussion had to change feel to believe. Motion carried.

Original motion carried.

Staff presentation- Teen Coordinator, Angela Flock

Question about what makes a teen classic from Steve and thank you for presenting from board.

Informal Director 6 month Evaluation-

Motion from Melisa to leave Executive Session, Steve seconded.
Motion carried

Next regular meeting, **June 25th** at 4:00 p.m. in the Library Community Room.

Motion to adjourn by Katie, Melisa seconded.

Motion carried

Adjourned at 5:21 p.m.

Respectfully submitted,
Elizabeth Westenburg