



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

April 23rd, 2025

Meeting held in Library Community Room

Trustees Present:

Jim Windisch, Board Chair
Steve McCrea, Board Member
Melisa Carper Bell, Board Member
Katie Sayler, Board Member

Others:

Holly Stetson, Library Foundation Manager
Dan English, Council Member Liaison
Elizabeth Westenburg, Library Director
Sharalee Howard, Librarian

Call to Order: The meeting was called to order by Board Chair Jim Windisch **at 4:03 pm**

Consent Calendar:

Steve McCrea had some edits to the March meeting minutes. Those will be sent through email and then fixed before posting. Steve motioned to pass the consent calendar with the edits to be made. Ruth Pratt seconded. All voted yes.

Steve found some statistics to share about the US Census for July 2023- Slightly half of the residents have library cards. 23% residents under 18. 25% residents over 65. 3% first language was something other than English. 95% are high school graduates and 30% have undergraduate degrees.

Cards could be up to 58% from a newspaper article.

Director's report:

Discussion on the new report format- Jim Windisch likes to see the extended and the basic statistics. Wanted to know what may be difficult to compare from the old report. The biggest change is in programs statistics- virtual statistics and self guided mainly. There was a misdirection in how to count certain statistics as virtual when they are views on social media so Elizabeth adjusted those to be more accurate. There is no state or national report for views so the data that seems most beneficial is engagements- likes, shares, and comments. Basically what number of patrons interacted with a post. Self guided is now activities that take a decent amount of time for staff to prepare or is an activity that patrons need to interact with staff to complete. Circulation changes were made in creating a category of Library of Things checkouts in stead of Technology which was only counting Chromebooks and Hot Spots. Library of Things includes the board games, outdoor equipment and more. We added field trips as a category too which will be different since those went to program attendance in Children's. Sharalee Howard mentioned they get about 1000 Scavenger Hunts turned in a month. And then about 100 take and make kits. And the age groups have been divided to match the Public Library Association survey as well- 0-5 and 6-12 years old. Public Bookings and Aspen number are also new just based on services we have added. Discussion about the Koha server and Aspen- Steve wanted to know what it meant from Christopher's report that server will be transferred to a Koha server instead of local. Elizabeth didn't have more information so offered to have Christopher come present/talk more at a meeting.

City Council Representative: Dan English didn't have anything to report but wanted to know about if the attendance is noted in minutes. Explained that it is but no formal roll call.

Student Representative: Ayla Frens was absent but will be attending Gonzaga in the Fall. Emailed that she only has 3 weeks of school left and is practicing for her Black Belt test. She is excited to get back to the TGIF club and all the summer programs.

Friends: Jd Smithson went to the Friend's meeting in Elizabeth's place. They are interested in a volunteer breakfast again. Elizabeth will start planning with them. Elizabeth will schedule it for April going forward when volunteer appreciation month is.

Foundation: James Fillmore made a presentation on travel to Brazil. About 50 people attended and the photos and presentation were well received. Jess Walter will be here in July- 24th. Tickets will be \$35. Raffle items will be there for fundraising. And Spring Dash in the park and Mudgy and Millie will be there- Saturday, April 26th. Holly has been looking for grants but they are somewhat limited all of the sudden. Using Grant Gopher to find new ones.

Unfinished business

New Business

Jim made a point of order for new business Material Challenges. He stated that he reviewed the Idaho Commission for Libraries Trustee Handbook and their recommendation is that a motion about material reviews is based on the recommendation from staff. So the recommendation from staff is to retain the three current books- *Rainbow Parade*, *Two Boys Kissing*, and *After the Game*- where they currently are. Jim entertained a motion.

Two Boys Kissing- Ruth made a motion to retain the books where they are located. Steve seconded. Steve mentioned there is nothing patently offensive about this title. Voted on the motion to accept the recommendation. All voted yes. Motion carries. *Two Boys Kissing* will stay shelved in the young adult section.

Rainbow Parade- Steve moved to keep the item in the children's section. Ruth seconded. Steve mentioned he read the book and there is nothing there hinting at anything sexual. Baffled as to why it was challenged. NO further discussion. Motion carries to keep the item in the Children's section.

After the Game- Steve motioned to accept the recommendation to continue shelving this item in the young adult collection. Melisa Carper- Bell seconded. Discussion was held. Steve mentioned the book was inspiring due to the main character's situation. And had substantial literary value as a whole due to the character establishing their own identity after tragedy. There was some kissing and nothing patently offensive. Melisa mentioned that if teens reads this, good for them. It shows adversity and character development as well as resilience in hard situations. The book had death, divorce, parents getting sick, parents becoming grandparents, Alzheimer's and this teenage girl caring for people. Great characters and struggled to see why someone wanted the board to review this book. Melisa felt she gained something from reading it. Katie felt it had important information about being safe as a teenager, meant for teaching young girls to be aware and careful. Jim mentioned the book addressed issues that most teens experience with relationships and trust between each other. He said it isn't

new information being shared and it's the same things that were happening when he was in high school. The motion carried to keep the item in the young adult collection.

Cooperative Information Network (CIN)- A resolution of the Board of Trustees of the Coeur d'Alene Public Library reaffirming the role of the library director in representing the library withing CIN. Jim believes that in the attempt to work efficiently, not all information and decisions needs to come back to the board form the CIN meetings as they trust the library director to be their representative at these meetings. The director is expected to act in ways consistent with the library policies and goals. So adopting a resolution formally that they send the director as the representative would be a positive move forward. Katie discussed that has been the way since the library has been a part of CIN so it makes sense to have an official letter. Jim mentioned it was his idea to do this based on conversation on waiting to sign the new Joint Powers Agreement. Jim made a motion to adopt the resolution. Steve seconded. Motion carries and resolution was signed by Trustees.

Policy Review- Collection Development Policy was reviewed in January 2025. Question on 3a- Idaho Code from Legal Counsel for next meeting. So this will not be marked as reviewed in conjunction with the Material Review Policy.

Material review policy- Steve wanted to know if it would make sense to appoint an ad hoc committee of community members with reolcation requests. Based on his experience in trying to review al the materials it may be helpful to divide the work. Elizabeth mentioned concern with the 60 day limit though because it a legal matter and not a soft timeline in the library. Katie mentioned that based on the number of checkouts and how long it has been in the library without a challenge should give some indication of what the community wants too. Maybe a sub committee of two people? However with new internal process it may make things easier if voting on the recommendation by staff. Policy will be tabled until the May board meeting with asking city legal to join. Questions specific to the citations of the books versus code and how to make sure they are reading the material in using these. Change to ID code 18-1517 instead of HB710. Form changed in May as well with input and questions from the board to attorney. Ruth motioned to wait until May to review policy. Steve seconded. Motion carried.

Elizabeth was asked to add informal review of director to the May board meeting as well.

Next regular meeting, May 28th at 4:00 p.m. in the Library Community Room.

Adjourned at 4:57 p.m.

Respectfully submitted,
Elizabeth Westenburg