

Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees December 13, 2005

Trustees Present: Ann Smart, Chairman
Kathleen Saylor, Vice-Chairman
Kathy Canfield Davis
Steve McCrea
Fay Sweney
Shelley Lloyd Davies

Others Present: Deanna Goodlander, Council Liaison
Bette Ammon, Director
Suzanne Podrabsky, Executive Asst.

Call to Order: The meeting was called to order at 4:15 P.M. by Vice-Chairman Saylor.

Consent Calendar: It was noted that the Director's Report should be omitted since it was not included in the packet. Motion made by Sweney and seconded by Canfield Davis to accept the consent calendar. Motion carried.

Bond Committee: The latest plan is that the bonds will be sold in January.

Building Committee: The committee is scheduled to meet Wednesday the 14th and more will be known then. The Director has been meeting with Scott Fischer to discuss wiring for computer access and power inside and out. She will also be meeting with David Hern regarding the control room.

Foundation: The foundation has formed a "cabinet" for the purpose of contacting those who may want to make large donations. They are in the process of making calls but much work is yet to be done. They are also continuing to work on grants and are hopeful about one that has passed the local level and is continuing to be reviewed.

The Friends of the Library sold the 2nd house receiving an offer above the asking price.

LSTA Grant: Coeur d'Alene Public Library combined with the Cooperative Information Network can only mean excellent customer service for all. The grant will be sent to Gina at the State Library for her perusal and submitted on 1/3/06.

Mission Statement: Work on the mission statement needs to begin. A committee will be formed combined of 1 Friends board member, 1 Library board member, 1 community person and 1 or 2 staff members. Chairman Smart volunteered to represent the board.

Wireless Access: The library is now live and staff is receiving positive comments. There are many technical issues to consider for the future and it may be worth forming another committee to study those issues.

Appreciation: Chairman Smart thanked all of the staff for setting up the legislative meeting. The session was well attended and many positive comments were noted.

Behavior Policies: A request was made to change some of the policies so they are geared to unacceptable behavior instead of specific incidents or devices such as cell phones. Councilman Goodlander suggested taking the request to the legal staff. Motion Made by McCrea and seconded by Canfield Davis to table this matter until it goes through legal. Motion Carried.

Staffing Issues: The Deputy Director will be retiring in June and feels the position may not need to be replaced. This may provide an opportunity to redistribute those duties. Staff will be examining what is best for the library.

Tax Forms: Paper forms will not be available at the library. Patrons may print forms from the library computers or ask a staff member to assist them.

Staff Privileges: In the past, extended loan periods and the option to waive fines have been available to the staff and board members. The Director would like to stop this practice since it is unfair to the general public who also support the library with their tax dollars. The Board was in agreement.

January Board Meeting: The January board meeting will be held on the 24th at 4:00 P.M. in the Mayor's office.

Adjournment: Motion made by Sayler and seconded by Canfield Davis to adjourn the meeting at 5:45 P.M.

Respectively Submitted

Suzanne Podrabsky
Executive Assistant

