

Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees May 21, 2006

Trustees Present: Ann Smart, Chairman
Shelly Lloyd Davies
Kathy Canfield Davis
Steve McCrea
Fay Sweney

Others Present: Bette Ammon, Director
Suzanne Podrabsky, Administrative Asst.

Call to Order: The meeting was called to order at 4:08 P.M. by Chairman Smart.

Consent Calendar: Motion made by Canfield Davis and seconded by Sweney to accept the consent calendar. Motion carried.

Directors Report: Videos about the library have been taken and will soon be airing on channel 19.

The Director will be meeting with the building contractor. A flowchart has been assembled reflecting a chain of contact. The library staff, board and foundation will contact the Director with any questions or concerns and the Director will then forward the information.

Accolades: Kudos were given to Katie Sayler for her library presentation to the City Council. All board members felt it was a positive and professional presentation.

Bonds: Finance Director Troy Tymeson will be meeting with bankers in the next week. The bonds are expected to be sold in July.

Mission Statement: The revised options were reviewed. Motion made by Canfield Davis and seconded by Sweney to adopt the following mission statement: The Coeur d'Alene Public Library is committed to excellence in library services. Dedicated to lifelong learning, the library provides free and equal access to a full range of historical, intellectual and cultural resources. Motion carried.

CIN: The next meeting is scheduled for May 31, 2006. Coeur d'Alene hasn't been issuing new CIN cards but will once some of the unknowns are worked out. Migration completion is planned for the end of August. At that time a press release and ribbon cutting ceremony will be held to announce the good news.

Other: The Board will be contacting Ruth Pratt for a donor list so that thank you cards may be sent out.

Foundation/Fund Raising: The campaign is almost complete and the Foundation will begin to raise funds for FF&E. The Director has been collecting cost estimates and meeting with a variety of vendors.

Gifts Policy: The current policy and a proposed policy were reviewed. Wording on the proposed policy was altered – changing disposed to managed. Motion made by McCrea and seconded by Canfield Davis to adopt the revised policy. Motion carried.

Events: Volunteer Appreciation, June 2, 2006 @ 2:00
Ground Opening! Ground Breaking Ceremony, June 2, 2006 @ 3:00

June Board Meeting: The June board meeting will be held on the 27th at 4:00 P.M. in the Mayor's office.

Adjournment: Motion made by Canfield Davis and seconded by Sweney to adjourn the meeting at 5:10 P.M.

Respectively Submitted

Suzanne Podrabsky
Executive Assistant