

# Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees March 21, 2006

Trustees Present: Ann Smart, Chairman  
Kathleen Saylor, Vice-Chairman  
Shelly Lloyd Davies  
Kathy Canfield Davis  
Fay Sweney

Others Present: Deanna Goodlander, Council Liaison  
Ruth Pratt, CdAPL Foundation  
Bette Ammon, Director  
Suzanne Podrabsky, Administrative Asst.

**Call to Order:** The meeting was called to order at 4:30 P.M. by Chairman Smart.

**Consent Calendar:** Motion made by Sweney and seconded by Saylor to accept the consent calendar. Motion carried.

**Directors Report:** The Director has been attending the Cooperative Information Network (CIN) meetings along with other staff members. They are very excited that Coeur d'Alene Public will be joining the consortium and a timeline for the migration will be developed.

**Accolades:** Kudos were given to the Director and staff for the smooth transition to online tax forms.

**Building/Design Committee:** Colors were selected for the carpet and entry tiles on the upper level. It was noted that working with this committee has been a positive, challenging and very exciting experience.

**Council:** Deanna Goodlander reported that communication with the Director has been great and the 'Heads Up' that Council receives has been very effective.

**Mission Statement:** The subcommittee met and came up with the following:  
The Coeur d'Alene Public Library is a dynamic community center committed to excellence in library services. Dedicated to lifelong learning, the library embraces the future and provides a full range of intellectual and cultural resources with free and equal access.

It was suggested that a reference to the past be included in the statement. The Director will bring back a revised statement via email for approval.

**Foundation:** Pratt reported that the cabinet has been meeting weekly and the Foundation will meet on Wednesday, April 5, 2006. She encouraged all to attend. Fundraising has been ongoing and 38 out of 50 spots have been sold for the heritage wall. Donations have reached 1.1 million.

**Appreciation:** The Board would like to get a list of donors from the Foundation so they may also thank those who have given to the library project.

**Annual Report:** The Board viewed a power point presentation developed by the Director showing facts and figures from fiscal year 2004 – 2005.

**Director 1 Year Review:** Evaluations will be given to the staff with instructions to return them to the Board. Jon Ingalls and Ann Smart will meet with the Director on April 7, 2006.

**Strategic Plan:** The Director submitted a needs assessment using the format provided by the city to list the concerns for fiscal year 2006 – 2007. The retreat will be held April 13, 2006 at the Lake City Senior Center.

**Security:** The Director would like to Board to consider the possibility of removing the security system. The Spokane County Libraries did a study examining the cost of their system versus the cost of material lost. The result was virtually equal. Removing the system would also make checking material in/out easier on staff and quicker for the patrons.

**FOL Award:** The Board would like to recognize those who have gone above and beyond for the library with a Friend of the Library Award. A plaque and new books with dedicated bookplates were considered.

**Other:** The Director was asked to have her name included on the ballot for the OCLC Members Council. The Board supported the idea stating it would be good for CIN and the state of Idaho.

**April Board Meeting:** The April board meeting will be held on the 25th at 4:00 P.M. in the Mayor's office.

**Adjournment:** Motion made by Sayler and seconded by Canfield Davis to adjourn the meeting at 5:30 P.M.

Respectively Submitted

Suzanne Podrabsky  
Executive Assistant