

Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

July 25, 2007

Trustees Present: Kathleen Saylor, Chairman
Kathy Canfield-Davis
Steve McCrea
Ann Smart
Fay Sweney

Others Present: Deanna Goodlander, Council Liaison
Bette Ammon, Director
Suzanne Podrabsky, Administrative Asst.

Call to Order: The meeting was called to order at 4:15 P.M. by Chairman Saylor.

Consent Calendar: Motion by Smart and seconded by KCD to accept the calendar as corrected. Motion carried.

Director's Report: The library has entered into an agreement with Experience Works, a program placing adults without a lot of experience into the workplace in order to gain new skills.

Kudos: Compliments were given to David Townsend for the library newsletter he continues to create – Page Turner. Jon Ingalls also complimented David on his PR skills.

Student Representative: Alex Clark has expressed an interest in being the Student Representative on the board.

CIN: The system will be down a couple of days for upgrades which should result in improved searching capabilities and staff reports. At the same time the library will premier the pc management software reservation station, allowing patrons to make their own reservations for a computer. This will allow staff to become familiar with the program prior to moving to the new building.

Meeting Room Policy: Motion made by KCD and seconded by McCrea to approve the policy as discussed. Motion carried.

Internet Policy: Tabled until next meeting.

Budget: Few questions were asked at the budget hearing and the initial budget has been approved.

Personnel: One 30 hour employee will be leaving the library in July. 20 hours will be designated for a part-time circ clerk and the remaining 10 will be put toward a page position.

Movers: Chippman's agreement as been approved by council and the movers feel the bulk of the job can be accomplished in 3 days. They have, however, reserved the whole week for the project.

Events: The Governor and Idaho State Librarian will be invited to speak at the Ribbon Cutting September 9th, 2007 at 2:00. Also invited to speak will be the Mayor, Board Chairman, and Foundation President. A motion was made by KCD and seconded by Smart to form a committee to create an invitations list for the event. Motion carried. The committee includes Kathleen Sayler, Ann Smart, Bette Ammon and David Townsend.

August Meeting: The August meeting will be held Wednesday, August 22nd at 4:00 in the Mayor's office.

Adjournment: Motion was made by KCD and seconded by McCrea to adjourn at 5:10

Respectively submitted,

Suzanne Podrabsky
Administrative Assistant