

# **Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees**

**March 27, 2007**

Trustees Present: Kathleen Saylor, Chairman  
Steve McCrea  
Ann Smart  
Fay Sweney

Others Present: Bette Ammon, Director  
Judy Edwards, Friends of the Library President  
Suzanne Podrabsky, Administrative Asst.

**Call to Order:** The meeting was called to order at 4:10 P.M. by Chairman Saylor.

**Directors Report:** ~~The Director met with Councilman McEvers and staff at the North Idaho College Library. Apparently there has been some misbehavior in their computer areas and they were concerned about what measures Coeur d'Alene will take to avoid the same problems. A sharing of information and policies followed allowing all parties to feel more comfortable with the situation.~~

How about this instead:

The Director met with several individuals, including Councilman McEvers, City Clerk Susan Weathers, NIC Library Director Denise Clarke and others, concerning the new library's computer lab space. The Coeur d'Alene Public Library's internet use policy was shared and discussed.

An opportunity to begin trying Self Check is coming. Because of the areas low income levels, Coeur d'Alene Public is eligible for another Gates computer. The grant requires that this computer must be used for internet access so we'll be replacing one of our internet stations with the new computer and using the older model for a Self Check station.

~~; therefore,  
we are able to use an older model for testing the self check.~~

**Consent Calendar:** Motion by Sweney and seconded by Smart to accept the calendar. Motion carried.

**Art Committee:** Completed

**Bond:** Completed

**Building:** The building committee is scheduled to meet March 28<sup>th</sup> at 2:30. They are currently working on the gift pieces and memorials. A few concerns arose while taking the tour, but nothing insurmountable.

**Foundation:** The current Foundation officers have agreed to remain in office until the completion of the building.

A potential schedule for the fall festivities:

- 8/1 Book Brigade
- 8/8 Donor Recognition Ceremony
- 8/13 Soft Grand Opening
- 8/17 Grandest of Openings!

**Ordinances:** The City of Coeur d'Alene Municipal code stipulates some statistics that are not required by state law to collect. The Board will instruct the Director to work with the city legal department to revise the current ordinance. ~~draft a new ordinance for the Board and Council to review.~~

It was previously requested that a draft be revised to have the review committee revisit the materials selection policy when making decisions about concerns from the public. Motion was made to approve the policy change dated 3/7/07 by McCrea, seconded by Smart. Motion carried.

**Other:** The Board will ask for the Foundation's permission to use their "heart" logo on library signage, advertising and fund raising items.

**Other:** The question was asked if those working in the library as volunteers would be covered by liability insurance. That will be researched and confirmed at the next meeting.

**Other:** There is a conflict with the Tuesday/Thursday meetings. Would there be any possibility of changing days of the week? The Board and Foundation will discuss that at their next meeting and report back.

**April Board Meeting:** The April board meeting will be determined.

**Executive Session:** Motion by Sweney seconded by Smart to enter into Executive Session as provided by Idaho Code 67-2345 Subsection A: To consider the hiring of a public officer, employee, staff member or individual agent; Subsection B: To consider the evaluation, dismissal, or discipline of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public school student; Subsection C: To conduct deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency. The session began at 5:50 p.m. and returned to regular session at 5:52 p.m.

**Director Evaluation:** Motion by Sweney, seconded by Smart to recognize the Director with a salary increase for her exemplary work with the city, foundation and friends this past year.

**Adjournment:** Motion made by Sweney and seconded by Smart to adjourn the meeting at 5:52 p.m.

Respectively Submitted

Suzanne Podrabsky  
Administrative Asst.