

**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
August 27, 2008**

Trustees Present: Kathleen Sayler, Chairman
Steve McCrea
Kathy Canfield-Davis

Others: Bette Ammon, Director
Sandy Pratt, Deputy Director
Christopher Brannon, IT Coordinator
Mikayla Tetreault, Student Rep.
Suzanne Podrabsky, Admin. Asst.

Library Thing Demo: Christopher Brannon gave a presentation on Library Thing and explained how the additional features will enhance our library catalog. The cost will be shared equally by Coeur d'Alene, Post Falls and Hayden libraries.

Call to Order: The meeting was called to order at 4:15 P.M. by Chairman Sayler.

Introductions: Mikayla Tetreault, Student Representative to the library board, was introduced and welcomed.

Consent Calendar: Motion by McCrea and seconded by KCD to accept the consent calendar. Motion carried.

Friends/Foundation Report: The Friends have sold 10,000 books since moving into the new building. All board members and contributors will be invited to the Mudy and Millie reception the evening before the town celebration.

Parking Issues: Signs have been posted limiting parking to 2 hours for library patrons only. Once construction in the area has been completed, this issue will be reevaluated.

Budget: The revised budget was distributed based on the City Council budget hearing. \$15,000 was moved from the materials budget and added to an additional \$25,000 in part time wages enabling the hiring of 3 additional 20 hour positions. KCD made the motion to approve the budget and thank the council for meeting with the Board and adding the additional \$25,000 for hiring staff. McCrea seconded the motion. Motion carried.

Library Hours: Staff has been collecting hour by hour use statistics for Fridays, Saturdays and Sundays. Use counts over the course of 3 weeks shows Saturday/Sunday mornings and evenings as times when the patron count is lowest. Adjusting the hours the library is open will enable staff to be scheduled during peak usage times. After discussion, motion made by KCD to alter Saturday hours from 10:00 – 6:00 to 12:00 – 4:00 and Sunday hours from 12:00 – 6:00 to 12:00 – 4:00 beginning 10/1/2008 to be revisited in the next fiscal year. Motion seconded by McCrea. Motion carried.

Personnel: Garrett Dickson, a valuable employee, has made the decision to leave the library and pursue his education. This 35 hour/week position will be combined with another vacant position to create 2 20 hour/week positions.

Training: Coeur d'Alene will be collaborating with the KSAL libraries to bring conflict resolution training to the staff on Veteran's Day.

Other: Fay Sweney's term expires 9/30/08. She would like to continue and the council will be notified in writing.

September Meeting: The September meeting will be scheduled for 9/24/08 at 4:00.

Adjournment: Motion was made by KCD and seconded by McCrea to adjourn at 5:00.

Respectively submitted,

Suzanne Podrabsky, Administrative Asst.