

**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
September 23rd, 2009**

Trustees Present: Kathleen Sayler, Chairman  
Kathy Canfield Davis  
Steve McCrea  
Fay Sweney  
Kaye Thornbrugh, Student Rep  
Emily Burnham, Alt. Student Rep

Others: Bette Ammon, Director  
Suzanne Podrabsky, Admin Asst.  
Deanna Goodlander, Council

**Call to Order:** The meeting was called to order at 4:15 P.M. by Chairman Sayler.

**Consent Calendar:** Motion by Sweney and seconded by KCD to accept the Agenda as amended as well as the consent Calendar. All board members voted aye. Motion carried.

**Friends/Foundation:** The Friends have given \$3000 to fund books and refreshments for the new book club meeting monthly at the library. The Muddy and Millie birthday bash was wildly successful and set a new record for the largest group read. A tribute to Louise Shaddock will be held at the library at 4:00 Friday October 9<sup>th</sup>.

**Budget:** Budgets for office/library supplies, library materials, and training were lowered. The board is concerned about another reduction in the training budget and noted that it's difficult for library staff to keep up with technology changes and innovation in library services when travel and training is so limited. Motion was made by KCD, seconded by Sweney to approve the budget. All members voted aye. Motion carried.

**Meeting Room Policy:** Background – cleaning the community room is a factor when groups serve food and fill the garbage cans which results in increased janitorial attention. The Parks Department (city Building Maintenance) would like to begin charging a \$20 clean up fee. This would only apply to the community room. If the board approves, the next step is a public hearing since this involves charging a fee. Motion made by McCrea and seconded by Sweney to institute a \$20 janitorial fee if non-city groups serve food in the community room. Motion carried.

**Collection Development Policy:** After reviewing the draft, Motion was made by Sweney and seconded by seconded by McCrea. All members voted aye. Motion carried.

**E Audio:** For the last 2 years the State Library has provided funding for Idaho libraries to have access to on-line audio books. This year that funding is no longer available. The cost for our library would be \$6,000/year. The cost for our library if the CIN consortium subscribed would be \$4,000. Libraries in CIN do not have the funding to subscribe but the group is looking at other online audio subscriptions.

**Personal:** Anthony Tardoff, a former part time library clerk has been promoted to the full time reference clerk position which includes partial benefits.

**Other:** Holiday closures remain the same as the previous year. Motion by McCrea and seconded by Sweney not to make any changes.

**Next Meeting:** The next regular meeting will be held October 21, 2009 at 4:00 at the library.

**Adjournment:** Motion to adjourn by Sweney, seconded by McCrea. Adjourned 5:12.

Respectfully submitted,  
Suzanne Podrabsky, Administrative Asst.