

# Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

October 26, 2011

**Trustees Present:**

Katie Saylor  
Steve McCrea  
Ann Smart (by phone)  
Doug Fagerness  
Fay Sweney

**Others:**

Bette Ammon, director  
Deanna Goodlander, council liaison  
Ashley Haynes, student rep

**Call to Order:** The meeting was called to order at 4:07 P.M. by Chairman Saylor.

**Consent Calendar:** Motion to approve Consent Calendar, Fagerness; second, Smart. Approved.

**Friends/Foundation:** The Banned Books week celebration was a great success. The Friends contributed \$500 to pay the speaker, Chris Crutcher. The Foundation has obtained a Muddy Mobile – a dedicated vehicle for Muddy to ride on in parades.

**INLG (Inland NW Library Group):** The Bywater contract is signed. Steve's help with the contract language was very helpful. Library staff participated in a kick-off conference call and things are underway with sample data migration. Five delegates to INLG from the CIN group were elected at the last CIN meeting.

**Long Range Planning:** Doug, Ann, Bette and Sandy met with Idaho Commission for Libraries consultant Jan Wall. She'll guide us through the long range planning process using the SWOT method – identifying strengths, weaknesses, opportunities, and threats. Doug noted that the meeting was very helpful. Jan recommends having a community focus – what can the library do to help the community? What would make your family or your life better? By involving a strategically selected group of community members (representatives from Kiwanis, Rotary, the Chamber, etc.) it's also a good opportunity for spreading the library message. The goal is to have a long range plan written within six months from the time we begin. The Board and administration session is set for November 30 after the monthly board meeting (moved from November 23). Motion to move the monthly board meeting, Fagerness; second, McCrea. Approved. The staff session is planned for the morning of December 9. Motion to delay opening the library until noon on December 9, McCrea; second, Fagerness. Approved.

**Overdrive:** Providing ebooks and e-audiobooks is a tremendous success. The soft opening was October 3 and within a week over 240 items were downloaded. One patron requested several items and asked if he could make a donation to buy more.

**Student Input:** Ashley asked if we had considered holding homework groups with volunteer tutors. Bette said that was something to consider particularly in light of the Fred Meyer grant the library will be receiving soon. This grant (\$13,500) will go toward improving children's and young adult services. The Hearing and Vision Loss center equipment will be available in the Writing Rooms or in the Outreach coordinator's office and that room will be repurposed for teen use.

**Communication:** The Board talked about recent news items related to the library property and the city's ownership. Goodlander discussed the property noting that the city owned the vacated road and railroad property, and the library foundation and urban renewal agency purchased the Jameson parcel.

**Next Meeting:** November 30, 2011.

**Adjournment:** Motion to adjourn, McCrea; second, Smart. Adjourned 5:08 p.m.

Respectfully submitted,  
Bette Ammon