

# Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

May 25, 2011

**Trustees Present:**

Fay Sweney  
Doug Fagerness  
Katie Saylor  
Steve McCrea

**Others:**

Chia Ikefuna  
Ashley Haynes, student rep  
Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:05 P.M. by Chairman Saylor.

**Consent Calendar:** Motion to approve Consent Calendar, McCrea; second, Sweney. Approved.

**Friends/Foundation:** At the May Friends meeting, Foundation Director Ruth Pratt went over the differences between the Foundation and the Friends and the Foundation's ongoing fundraising. Together the Friends and Foundation are contributing \$10,000 (\$5,000 each) in order to make ebooks available to library users through a company called Overdrive. The district library is also contributing \$10,000. These digital services should be available in 2-3 months. The Friends are sponsoring a travelogue series in conjunction with the summer reading theme – Novel Destinations. People are encouraged to contact David Townsend if they have slides or video from trips they'd like to share. Katie distributed the Foundation's annual board member pledge for as well as the Love Your Library mailing. Bette noted that Mudgy & Millie will be in the 4<sup>th</sup> of July parade followed by the premier of the CdA Public Library Bookcart Drill Team.

**CIN:** CIN and VALNET members will meet in Plummer on June 7 to continue discussion of their joint venture. Decisions will be made about forming a nonprofit or writing a joint powers agreement to manage the automated service. In addition bylaws and orders of incorporation will be written. CIN will be submitting an official letter to WIN stating our withdrawal timeline.

**Long Range (Strategic) Planning:** Doug, Ann, and Bette met and talked about the intent of this document. They agreed that the fundamental document should be useful for building direction and momentum in regard to the library in the future. They're looking at different formats including the Parks Department long range plan – an enormous document professional created. Doug and Ann are familiar with a format assessing strengths, weaknesses, opportunities, and threats. Elements to develop include core values, vision, and goals and include looking at demographics, needs, maintenance and operation costs, policy review and revision, outreach and community involvement, etc.

**Student input:** Ashley's idea of a knitting club was put into action and this group will start on June 13 utilizing staff expertise and guests. Ashley and Chia will both gather information about what high school students want to see their library doing. Chia suggested something involving anime and/or Japanese culture. She'll assist with planning that.

**Budget:** Bette & Sandy met this morning with city administrators regarding the budget for FY 11/12. This preliminary session went well and more information will be distributed as the budgeting process continues.

**Personnel:** Filling the two open page positions was completed by five part-time library employees taking on 8 page hours per week. Not only are these individuals tried and true library staff, they are also already trained and can provide back up for other library services if staff are ill or on vacation. These individuals are Annabelle Jones, Barbara Nolan, Patricia Hobin, Kyelea Coring, and Amber Young.

**Parking Commission:** Troy Tymeson asked that a library board member be appointed as a liaison to the Parking Commission in regard to the library parking lot. Steve McCrea will fill that role with Katie Saylor as backup.

**Next Meeting:** June 22 at 4:00 p.m. Bette will not be present so deputy director Sandy Pratt will attend.

**Adjournment:** Motion to adjourn by Fagerness, seconded by Sweney. Adjourned 5:20 p.m.

Respectfully submitted,  
Bette Ammon