

# Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

March 28, 2012

**Trustees Present:**

Doug Fagerness  
Steve McCrea  
Ann Smart by phone  
Fay Sweney

**Others:**

Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:05 P.M. by Vice Chairman McCrea.

**Public Comments:** There were none.

**Consent Calendar:** Motion to approve Consent Calendar, Fagerness; second, Sweney. Approved.

**Friends/Foundation:** The Friends are doing some remodeling of the bookstore. The center counter has been removed (and is being utilized in the circulation office). The Foundation is meeting next week.

**INLG (Inland NW Library Group):** Bette, Christopher and Sandy attended an INLG meeting in Moscow on Monday, March 26. The VALNet group was trained by Bywater two weeks ago and they were quite impressed with the caliber of the trainers and the open source attitude they saw exhibited. The only migration worry at this point is concern about the Voyager system holding on until we can export our records. Recent Voyager issues have been troubling. Our tech crew – Christopher and Kari Wilson and Mark Foster from CLN are working hard to minimize problems. Training for CIN libraries starts April 2.

**Personnel information:** The last hire for the library's part-time clerk position didn't work out. Human Resources will be advertising soon but we plan to delay hiring anyone until after migration there being no point in training someone on a system that is going away.

**Long Range Planning (SWOT):** Migration issues are taking up the bulk of everyone's time. Bette will send Doug and Ann the draft currently in place.

**Joint board meeting with Community Library Network Board:** Scheduled for April 18 at 5pm. Anne will be available via Facetime or by conference call. The main agenda item will be a look at the Koha system.

**EXECUTIVE SESSION:** Motion by Fagerness, seconded by Sweney to enter into Executive Session as provided by I.C. 67-2345 §F: To consider the evaluation of an employee.  
ROLL CALL: McCrea, Aye; Sweney, Aye; Smart; Aye; Fagerness, Aye. Motion carried.

The Board entered into Executive Session at 4:35 p.m. Those present were the library director and the library board. Matters discussed concerned the director's annual evaluation. The board returned to its regular session at 4:45 p.m. Motion to approve the director's evaluation and grant a 3.05% increase based on her exemplary service, Fagerness; second, Sweney. Approved.

**Next Meeting:** April 18, 2012, 4pm for the CdA Board; 5pm for joint meeting.

**Adjournment:** Motion to adjourn, Fagerness; second, Sweney. Adjourned 4:50 p.m.

Respectfully submitted,  
Bette Ammon