

Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

January 25, 2012

Trustees Present:

Katie Sayler
Steve McCrea
Doug Fagerness
Fay Sweney

Others:

Bette Ammon, director
Ashley Hayes, student representative

Call to Order: The meeting was called to order at 4:10 P.M. by Chairman Sayler.

Consent Calendar: Motion to approve Consent Calendar, Smart; second, Fagerness. Approved.

Friends/Foundation: The Foundation received a grant from the Inland NW Community Foundation to pay for continuing the ReTool program. They'll be having their annual retreat on February 2. Katie Sayler will attend on the board's behalf. The Friends voted to give \$2000 for children's programming.

INLG (Inland NW Library Group): The test server will be available next week. Conference calls with Bywater will begin shortly. Migration is on schedule. The Voyager catalog has been down multiple times and the WIN staff are trying to determine the problem.

Overdrive report: Statistics continue to climb. Several patrons gave their spouses ebook readers and wanted to download books on them prior to gifting.

Student input: Ashley asked if the library had a teen book club. She'd be interested in participating in something like that next summer. The board discussed the expansion to Teen Central. That room will be open and available late in February.

Personnel information: Reference clerk Anthony Tardiff left in December to take a job as circulation supervisor in Madison WI. The City is recruiting within to find a replacement.

Long Range Planning (SWOT): The results of the board and staff sessions were discussed. Some weaknesses that staff talked about can be addressed now. The board discussed developing a user survey that will gather information from a broader community. Sample questions might be "what do you know about the library?" or "Does the library meet the community's needs?" or "Why aren't you using the library?"

How do we make use of the data gathered to improve library service? Who is using the library and how often. What about people who have a card but don't use it? Perhaps we should place comment forms beside the catalogs. Steve is interested in learning more about the demographics of card holders. Bette will contact Jan Wall and get her opinion about gathering outside information.

Joint board meeting with Community Library Network Board: Planned for February 22 meeting following the regular meeting.

Next Meeting: February 22, 2012

Adjournment: Motion to adjourn, Sweney; second, McCrea Adjourned 5:50 p.m.

Respectfully submitted,
Bette Ammon