



**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
September 25, 2013**

**Trustees Present:**

Katie Saylor  
Steve McCrea  
Fay Sweney  
Ann Smart  
Doug Fagerness

Others:

Bette Ammon, director

**Call to Order:** The meeting was called to order at 4:08 P.M. by Chairman Saylor.

**Consent Calendar:** Discussion about the Affordable Care Act and the impact the October 1 signup will have on library staff. Bette noted that several workshops are being provided to provide more information. Motion to approve Consent Calendar as amended, Fagerness; second, McCrea. Approved.

**Friends/Foundation:** The Foundation celebrated Deanna Goodlander and thanked her for her enormous contributions to the library. The Friends allocated \$1000 toward providing a table for the soon-to-be purchased scanner/photocopier.

**Seed Saver Program:** Doug had done some more exploring about establishing a seed saver program at the library in conjunction with local gardeners. The KEA sponsored Gathering Garden seems a likely partner. Bette will keep this on the agenda and forward email she's received on this so far.

**Front Street construction:** While we were originally informed this project would take 3 weeks, it appears that it will be another 3 weeks before it's completed and the north entrance to the library is open. Fay mentioned the need for pedestrian access from the sidewalk on the 8<sup>th</sup> Street side of the parking lot. Bette has been discussing that with the city engineer. The Board encourages that conversation to continue.

**FY 2014 Holiday schedule:** Motion to approve, Smart; second, Fagerness. Approved.

**Meeting room safety plan:** After an overflow crowd at a city council meeting in August, the CdA Police and Fire Departments created a safety plan to manage overflow crowds in the Community Room. In addition to new signage noting the room capacity either by people standing or a combination of seated and standing people, there will be a recommended seating chart set-up posted with the chairs. In addition the library's meeting room agreement will include references to room capacity.

**Unattended children policy:** Discussion about adding a paragraph to the current unattended children policy that stipulates that the police will be called if library staff cannot reach a parent or guardian. Motion to approve, Smart; second, Fagerness. Approved.

**Personnel information:** The library is currently waiting for background check results on two potential library clerks. The deputy director position was advertised with at least five interviews planned for October. Would a board member like to be part of the interview committee? Doug is interested with Fay and Katie as backups.

**Next meeting:** October 23, 2013, 4 p.m.

**Adjournment:** Motion to adjourn, Smart; second, McCrea. Adjourned 5:18 p.m.

Respectfully submitted,  
Bette Ammon