



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
June 25, 2014**

Trustees Present:

Katie Saylor
Steve McCrea
Fay Sweney
Doug Fagerness
Ann Smart

Others:

Kiki Miller, liaison
Bette Ammon, director

Call to Order: The meeting was called to order at 4:00 P.M. by Chairman Saylor.

Consent Calendar: Door count is up, some database use is down in comparison to May 2013. Motion to approve Consent Calendar, Sweney. Approved.

Friends/Foundation: The Friends allocated \$316 to pay for a folk concert to be presented on August 4. They also funded the volunteer breakfast held last week. The Foundation is working on developing their future plans. Kelly Lattin, current office assistant, will increase her hours and serve as interim office manager. The trustees expressed interest in meeting with the foundation board and Bette will work with Ruth to set up a time.

Budget: No news on the budget draft yet although building permit activity is up at the city so city revenue is trending in a positive direction. Bette is hopeful about the budget increase for more materials and databases.

Director's annual review: Tabled until the Chair receives input from the city peer review process.

Children's fines. It appears that forgiving fines for kids who participate in the summer reading program is having a positive result. Children's librarian Susan Thorpe reports that they have distributed 739 logs so far – a definite increase. Young adult coordinator Laura Jenkins writes that twice as many teens are entering the weekly drawing she facilitates.

Personnel. Interviews for the circulation manager librarian position will take place Monday afternoon, June 30. The committee will interview six individuals; two in person and four via Skype. We'll be recruiting for two additional part-time library clerks in the next week. The plan is to have the circulation manager on board to screen and interview candidates with the help of the director and children's librarian.

Increased weekend hours: We're set to be open longer on weekends beginning July 5. At that time open hours will be 10 am- 6pm on Saturdays (was noon – 4) and noon – 5pm on Sundays (was noon-4).

Long Range Plan review. In light of the technology survey results, the Board is reviewing the long range plan approved in 2012. Bette will provide suggested additions/changes to the Board by July 11.

Next meeting: July 23, 2014

Adjournment: Adjourned 5:24 p.m.

Respectfully submitted,
Bette Ammon