



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
May 28, 2014**

Trustees Present:

Steve McCrea
Fay Sweney
Doug Fagerness
Ann Smart

Others:

Kiki Miller, liaison

Bette Ammon, director

Call to Order: The meeting was called to order at 4:00 P.M. by Vice Chairman McCrea.

Consent Calendar: Motion to approve Consent Calendar, Fagerness. Approved.

Friends/Foundation: The Friends allocated \$100 to support North Idaho Reads by purchasing two tickets to the Fall 2014 Humanities banquet. The Friends also are supporting the annual Volunteer breakfast scheduled for June 21. The Foundation continues to work selling tickets to the Love Letters program featuring Ellen Travolta and Jack Bannon to be presented at Lake City Playhouse at the end of May as a joint fundraiser. A Foundation committee is working on the job description for the director. Discussion followed about the criteria for the new foundation director and how much input is needed from the Trustees who wholeheartedly support the hiring of a new director in November when Ruth Pratt retires. Steve would like to serve on the interview committee and Bette will communicate that to the Foundation.

Budget: The draft budget for FY 14/15 was distributed. Bette discussed her meeting with finance director/interim city administrator Troy Tymeson last week. Feelings are very positive about the library and, depending on city revenue figures, it's possible the substantial increase to the materials budget will be approved.

Survey results: A variety of the results from the survey completed in April have direct bearing on the increased materials request. Many of the people responding in the "suggestions for improvement" section asked for more books, more ebooks, more audiobooks, etc.

Director's annual review: Tabled until the Chair receives input from the city peer review process.

Children's fines. Along with Katie and Fay, Bette attended a seminar on a community campaign for proficient grade level reading. The speakers emphasized that one of the most successful ways to improve reading achievement for children is to provide access to books. One identified barrier to library use is overdue fines. If children have no way to pay their fines, they can't use their library cards. Motion to waive fines for minors when they sign up for the summer reading program, Sweney; second, Smart. Approved. The library will use this as a public relations campaign in conjunction with the summer reading program which starts in June.

LOMPU (Library organization mobile program unit). David created a mobile unit for library staff to use at park events and at the downtown farmer's market. Because we can connect to the library catalog via wifi, staff can sign patrons up for cards remotely. The test run at the May 24 McEuen grand opening went well and staff are currently at the Wednesday night farmer's market with hopes of being there weekly.

Personnel. Recruitment began for the Librarian position on Tuesday, May 27. After that recruitment closes, we'll advertise for the two additional 20 hour/week clerk positions with the goal of extending weekend hours in July.

Volunteer breakfast: Scheduled for Saturday, June 21, the breakfast will be funded by the Friends. Board members will be receiving invitations shortly.

Open meeting law. Fay attended the Committee Chairs meeting and noted that they reviewed the Idaho open meeting laws. Agendas for Library Board meetings are posted at the library and at city hall.

Next meeting: June 25, 2014 at 4 p.m. Agenda will include review of the long range plan in conjunction with recent survey results.

Adjournment: Adjourned 5:15 p.m.

Respectfully submitted,
Bette Ammon