



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
December 16, 2015**

Trustees Present:

Katie Saylor
Fay Sweney
Steve McCrea
Ann Smart

Others:

Crystal Miller, circulation manager
Cassidee Smidt, student rep
Isabel Bartosh
Holly Stetson, foundation
Bette Ammon, director
JD Smithson, branch librarian

Public Comment. Visitors Riley and Shelly Helal attending for an AP government class. No comments made.

Call to Order: The meeting was called to order at 4:04 P.M. by Chairman Sweney. Welcome Isabel Bartosh, alternate student representative. Isabel is a 9th grader at Charter, plays the violin and loves to read AND loves this library.

Consent Calendar: Request to remove minutes from Oct 19 joint foundation/trustees meeting. Motion to approve consent calendar, McCrea; second, Saylor. Approved. Motion to approve minutes from joint meeting, Saylor; second, Smart. Approved.

Director's report: Bette reported on a number of amazing events that took place in the last week. Not only did the CdA School Board approve the branch library MOU, the library also received the A+ education award from the CdA Chamber of Commerce, and Bette (along with John Hartung – CLN director and George McAllister – Molstead Library director) met with Mike Patrick and Judd Jones of the CdA Press. Discussion centered on the digitization project.

City Council Liaison. Kiki reported that council members are busy with end of the year business. The new council person, Dan English, begins his term in January.

Friends: The Friends approved \$1000 for ebooks and deserve accolades for decking the library festively for the season. It was noted that the bookstore entrance has been remodeled and looks wonderful.

Foundation: Holly reported that the Singalong with Mudgy & Millie and Santa the previous Saturday was very successful. Susan Nipp did her usual amazing performance and gave away maracas and WeeSing DVDs. The library elves included several board and foundation board members. The Ellen Travolta program – Then and Now – yielded over \$7000. The foundation board will have their annual retreat on January 20. Ben Drake is the new president and the board is recruiting other board members.

School partnership. A Memorandum of Agreement (MOU) has been signed by School District 271 board chair Christa Hazel. Bette will be presenting the MOU at the General Services meeting on December 21 with anticipated council approval at their first January meeting. The library board will be voting on this at their January meeting. Meanwhile plans are moving forward. JD Smithson, the newly promoted branch librarian, reported that the logo is selected. The library will be called Lake City Public Library, a branch of Coeur d'Alene Public Library. Administration at the high school and several library staff members have been meeting regularly to plan a soft opening in January with a grand opening on February 1. Kudos to Kiki Miller for championing this great extension of library services; she advises keeping the public abreast of progress on the library's website. Street signage was recommended. Bette will contact the Street Department.

CdA Press digitization project. We're waiting for results following the meeting mentioned in the director's report. Discussion following concerning the historical value of a digitized, searchable archive of the Coeur d'Alene Press for this community.

Personnel. Crystal reported that we've hired three more clerks. She's been busily training them and the two new clerks who started in October. New clerks are Char Beach, Kathie Martin, and Barb Koczyk.

Open Board position. Still no applications although foundation board member Ralph Nelson may have a candidate. Trustees will continue to recruit.

Nomination committee. Chair Sweney reported that she appointed Ann Smart as a nominating committee of one. Ann will create a ballot for the January meeting. Does the board want to adopt a procedure of electing a vice chair elect? Consensus – no.

Next meeting. January 27, 2016.

Adjournment: Adjourned 5:10 p.m.

Respectfully submitted,
Bette Ammon