



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
September 23, 2015**

Trustees Present:

Katie Saylor
Fay Sweney
Steve McCrea
Doug Fagerness

Others:

Crystal Miller, Circulation manager
Cassidee Smidt, student rep
Bette Ammon, director

Call to Order: The meeting was called to order at 4:03 P.M. by Chairman Sweney.

Consent Calendar: Motion to approve consent calendar with amended minutes, Saylor; second, McCrea. Approved.

Director's report: The statistics for August were most impressive in large part due to the grand success of Coeur d'Con, the library's first comic convention. Crystal, who is on the committee for this program, reported that the group definitely wants to do this again next year but will be looking for a larger (possibly shared) venue. The board suggested using the McEuen park pavilion plus awnings and tents. Kiki recommended reserving the pavilion as soon as possible. Bette also mentioned the upcoming winetasting event scheduled for October 23. In conjunction with North Idaho Reads and the book "Idaho Wine Country" by Alan Minscuff, there will be an author talk and then a ticketed wine tasting featuring three Idaho wineries.

City Council Liaison. Kiki is happy that the library budget was passed and noted that it was an interesting process. She imagines next year's process will be a challenge as well.

Committee Chairs. Fay used this opportunity to report on her attendance at ICRMP's open meeting law program. Changes in the law include higher fines for violating the law. She also noted that someone other than a board member should take minutes, certifying that the agenda was followed. There was also cautionary information on discouraging "reply all" emails which have the potential to allow discussion of issues in a nonpublic manner. "Serial emails" are also not allowed (emails to one board member who forwards discussion points to another). Meeting minutes should be available within 3 days. Minutes do not have to capture public comments. The speaker recommended removing Roberts Rules. Any group with 2 or more board members attending should be noticed as do subcommittee meetings.

Friends: The Friends would like to purchase art for the south fireplace and had a couple of artists come to their September meeting. The trustees discussed the role of the Art Commission in procuring public art and believe that they are the proper group to vet (and pay for) potential art for the library.

Foundation: Kelly talked about the October 19 Foundation meeting where a representative from the Inland NW Community Foundation will come to speak about the library's endowment. All board

members are invited to attend. Bette will notice the meeting so multiple board members can attend. The new foundation office manager has been interviewed and hired. Her name is Holly Stetson. She has a background in fundraising and grant-writing, and will start training with Kelly in October. She'll be assisting with the Ellen Travolta fundraiser in November. In other news, the Muddy & Millie birthday party was a tremendous success with 250 attending.

School partnership. Bette met with Tom Mollgaard, Anna Wilson, and Paul Sutton at Lake City High School today. They are preparing for a presentation at the October 5 school board meeting so the new board members can be informed. They will answer the questions posed by the board members last spring and answer questions. The committee is hoping for school board approval at their November meeting. Steve noted that it's likely that the school board and the library board may need to meet at some point soon to discuss policies and the memorandum of agreement.

Budget. Motion to approve the FY 15/16 budget as presented, Sayler; second, Fagerness. Approved.

Joint board meeting. A joint board meeting with the Community Library Network board is scheduled for November 19th at 4pm at the Hayden library.

Idaho Commission for libraries video. Postponed until October meeting.

Personnel. Crystal reported that she and Melissa and Susan interviewed 13 applicants for 3 library clerk vacancies. One, Kathie Miller, started this week. Two others will start in October. The Human Resources department will also begin recruitment for the library reference clerk position (branch librarian) in October.

Board terms. Doug's term is up in November and he will not be re-applying. He has loved being on the board and will continue participating in library events. Bette will let city administration know that the library will have an opening beginning in November. Current board members are encouraged to recruit potential members.

Circulating e-readers. The library will begin checking out e-readers in the next several months. Bette and Christopher are working on best practices and spoke with the other CIN libraries at their September meeting. Steve would like the library to look at circulating hotspots, perhaps in conjunction with a business in town. Crystal knows a librarian at the New York Public Library and will ask how their hotspot lending program is progressing. Steve also spoke about the need in Coeur d'Alene for high speed internet. He'd like the library to be a catalyst in that endeavor.

Next meeting. October 28, 2015 at 4pm. Agenda items will include forming a nominating committee and determining a date for the December meeting.

Adjournment: Adjourned 5:25 p.m.

Respectfully submitted,
Bette Ammon