



**Minutes of a Regular Meeting of the  
Coeur d'Alene Public Library Board of Trustees  
December 7, 2016**

**Trustees Present:**

Katie Saylor  
Fay Sweney  
Steve McCrea  
Kraig Lysek  
Ann Smart

**Others:**

Bette Ammon, director  
Isabel Baratosh, alt. student rep  
Holly Stetson, foundation manager  
Crystal Miller, circulation manager  
Cassidee Smidt, student rep

**Call to Order:** The meeting was called to order at 4:01 P.M. by Chairman Sweney.

**Consent Calendar:** Motion to approve, Smart; second, Lysek. Approved.

**Director's report:** Bette distributed draft versions of the November statistics. Materials circulation is up as are ebook and music downloads. Wifi use slightly up and door count is stable but most other statistics are down. Discussion followed about causes (better economy) and whether we need to adjust programs and/or materials purchased. The Kindles are almost ready for checkout.

**Lake City PL.** Door count for November is up. The library will be open from 1-5 during the holiday break. JD is working on developing more programs.

**Friends:** The Friends November/December meeting is scheduled for next week.

**Foundation:** Holly reported that the Reading for the Library event attracted fewer people (47 ticket purchasers) but people were positive about the experience. The Foundation will host at least one or two Readings next year. The Mudgy & Millie truck participated in the holiday parade again. Mudgy & Millie and Santa will be hosting children on December 10 and the final 2016 Novel Destination will be held the evening of December 10 featuring Mary Sanderson and her trip north to see the Spirit Bears.

**CdA Press digitization project.** No communication from the Hagadone corporation attorneys or staff.

**Discovery.** Still waiting for Ebsco to set up profiles to go live. Lysek wondered if they could at least establish the Idaho profile so that could happen sooner. Discussion about using the Discovery model to market the library as a site for credible and authenticated news.

**Staff/board retreat.** Our north Idaho commission consultant, Jan Wall, will be available in late February or early March. Bette will run some dates by her.

**Foundation wish list.** Bette and staff are creating a wish list for 2017 which will consist primarily of supplies to create the library's makerspace as well as continuing education funding for staff. Crystal and Talley will be submitting a grant to the Commission and Crystal has also created a survey which will gather information on the kinds of makerspace activities patrons want.

**Nominating committee.** Ann Smart will act as the nominating committee and will bring a slate of candidates – chair and vice chair – to the January meeting.

**Next meeting.** January 25, 2017 at 4pm in the Jameson Room.

**Adjournment:** Adjourned 5:00 p.m.

Respectfully submitted,  
Bette Ammon