



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
August 24, 2016**

Trustees Present:

Katie Saylor
Fay Sweney
Steve McCrea
Kraig Lysek
Ann Smart

Others:

Bette Ammon, director
Cassidee Smidt, student rep
Holly Stetson, foundation manager
Melissa Searle, Ref & TS Librarian
Kiki Miller, City Council liaison

Call to Order: The meeting was called to order at 4:05 P.M. by Chairman Sweney.

Consent Calendar: Question from Lysek on the roll out to Windows 10. Bette explained that the City IT department coordinates this process. Motion to approve, Smart; second, Lysek. Approved.

Director's report: Along with Councilor Miller, the Mayor, and others, Bette attended a robot delivery demonstration. It was exciting to contemplate book deliveries to homebound patrons at a nominal cost.

City Council Report: Kiki talked about various projects underway through council committees including a remodel of city hall, skate park remodel, a bike share program concept, and the new Centennial Trail Coordinator.

Lake City PL. After a two week closure for re-carpeting, LCPL is open again. We're seeing attendance at programs and continued use. After school hours will resume after Labor Day.

Friends: The Friends contributed \$1000 to assist in payment of automatic door openers for the Parkside entrance in honor of Sandy Pratt. Pratt was an amazing librarian here for more than fifteen years, serving as deputy director from 2006 until her retirement in 2014. She died on August 4, 2016. More than \$800 has been donated in her memory.

Foundation: Now numbering thirteen, the Foundation Board added a new member at their August meeting. Novel destinations programs planned include this evening's Hemingway presentation and David's Sweden program on September 9. Mudy & Millie's 8th birthday will be celebrated on September 17th. Plans for another Reading at the Library program are underway.

Automatic Door Opener – Parkside. Motion to reopen the FY 16/17 budget to allow for the purchase of up to \$5000 for an automatic door opener in honor of Sandy Pratt, McCrea; second, Lysek. Approved.

CdA Press digitization project. The latest word from Hagadone's Judd Jones is that things are falling into place.

Long Range Plan review. This will continue at the September meeting.

Personnel: We reluctantly accepted the resignation of our interlibrary loan reference clerk, Sherry Bullard, who is leaving September 15. Just today a committee completed eight interviews for this position (all internal candidates). The applicants were excellent and the selection was difficult. The committee's choice is Angela Flock who is currently a circulation clerk and page. Angela is in the midst of obtaining a master's degree in library and information science.

Discovery. CIN voted to approve the purchase of the Discovery (single search) product from Ebsco. We hope to have it up and running in September.

Use of library meeting rooms for fundraisers. Discussion followed clarifying use of the library's meeting rooms for fundraisers. The current policy is not to allow outside groups to use the facilities to fundraise. Recently there have been proposals to use the Community Room for ticketed events and share the proceeds with the Foundation. There is concern about setting precedent and not having control of events. Per McCrea's request, this issue is tabled for further discussion at the September meeting.

Board training. The board viewed a 10 minute video from the American Library Association – Short Takes for Trustees – which dealt with basic board responsibilities. We'll be looking at all ten episodes, viewing the one on strategic planning at the September meeting.

Next meeting. Next meeting September 28, 2016 at 4pm.

Adjournment: Adjourned 5:30 p.m.

Respectfully submitted,
Bette Ammon