



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
July 27, 2016**

Trustees Present:

Katie Saylor
Fay Sweney
Steve McCrea
Kraig Lysek
Ann Smart

Others:

Bette Ammon, director
Cassidee Smidt, student rep
Holly Stetson, foundation manager
Susan Thorpe, Children's Librarian
Isabel Baratosh, alt. student rep
Kiki Miller, City Council liaison

Call to Order: The meeting was called to order at 4:03 P.M. by Chairman Sweney.

Introduction: Bette introduced the Board to the library's new Young Adult Services Coordinator, Talley Gaskins who provided some information on her background and plans for the future here. She's thrilled to be here and the Board is equally happy to welcome her.

Consent Calendar: Motion to approve, McCrea; second, Smart. Approved.

Director's report: The staff committee who are working on Coeur d'Con are gearing up for a splendid convention on August 13. They have games, panels, prizes, art displays, and more.

The city attorney is working on a non-smoking ordinance for the library and city hall campus. We're interested in eliminating the mess and the second hand smoke that collects at the library's entry. Trustees Lysek and McCrea expressed concern about what the boundaries will be and where smokers will go. Bette will mention those concerns to city staff.

Susan reported on the bike rodeo and the great cooperation the library had with the Bike/Ped Committee and Vertical Earth. The plan is to make this an annual program.

City Council Report: Kiki reported that the budget process with city council is proceeding. They'll be voting to set the high water mark at their first August meeting. The final hearing will be in September where they'll decide whether to take all or any portion of the 3% increase in property tax. The emphasis continues to be on public safety and increasing fire and police staff.

Bette and Kiki presented a program for the Idaho Commission for Libraries Summit conference last week. School librarians from throughout Idaho heard them talk about the Lake City Public Library project and asked some good questions. David Townsend created an information flier about LCPL to send to the CdA Realtors who then distributed it to agents. The idea is to promote this neighborhood library as another positive aspect to purchasing homes in that area. Kiki has already had good feedback on the flier.

Kiki invited trustees to attend the 2nd CdA 2030 party happening at 5pm in Riverstone Park on Thursday.

Friends: The Friends allocated \$900 to support programming for North Idaho Reads. The book selected this year is “The Orphan Train” by Christina Baker Kline. We’ll be hosting a program on September 30 featuring experts on the orphan train.

Foundation: Mudgy & Millie rode their truck in the 4th of July parade. Holly reported that all went well. The Foundation has two new board members and the fundraising group is looking toward fall fundraisers.

Lake City PL. We’ve seen an uptick in attendance and material circulation at the library but want to see more. Discussion about asking the Kroc Center to include a line in their next mailer and about sending out a postcard on our own.

CdA Press digitization project. Bette and John Hartung met with a Hagadone vice president and attorney to discuss the project. They agreed on sharing the projected \$80,000 cost with Hagadone paying \$40,000 and the three collaborating libraries paying the rest. Bette drafted a letter of intent with McCrea’s input and submitted it to the Corporation. The next step is a contract drafted by the Hagadone attorney.

Long Range Plan review. Much discussion about revising language in Goals 1 & 2 to be more measurable. Bette will work on the suggestions provided and bring back revisions at the August meeting.

Personnel: Two library clerks left in July – Linda Discerni who retired and Mykkel Mensching who was deployed. We’re missing them both but also recruiting for replacements. The opening will close on July 31 and our interview committee will be interviewing candidates in August.

Policy revision recommendation. In order for our policy to come in line with a recent Koha enhancement, our loan policy language needs to be revised as attached. Motion to approve, Lysek; second, McCrea. Approved.

Next meeting. Next meeting August 24, 2016 at 4pm.

Adjournment: Adjourned 6:03 p.m.

Respectfully submitted,
Bette Ammon