



**Minutes of a Regular Meeting of the
Coeur d'Alene Public Library Board of Trustees
January 21, 2016**

Trustees Present:

Katie Saylor
Fay Sweney
Steve McCrea
Ann Smart

Others:

Susan Thorpe, children's librarian
Cassidee Smidt, student rep
Isabel Bartosh, alt student rep
Kiki Miller, council liaison
Bette Ammon, director

Call to Order: The meeting was called to order at 4:07 P.M. by Chairman Sweney.

Consent Calendar: Request to adjust the agenda to move election of officers to the top, Smart; second, Saylor; approved. Motion to approve consent calendar, Saylor; second, McCrea. Approved.

Director's report: A community volunteer will be teaching weekly ESL classes at the library. She's been an ESL teacher at NIC and wants to continue that service. Bette will be in Boise next week at the first ever Idaho public library directors' summit developed by the Idaho Commission for Libraries. She's been asked to present a short program on the development of the Lake City Public Library branch. Kiki will be in Boise and is willing to co-present.

City Council Liaison. Kiki reported that some council members are asking about use statistics at the new branch. She was also asked by a local architect if future school building projects would be designed to accommodate potential public library branches. In addition, the CdA Association of Realtors wanted to know if there will be summer programs offered at the branch. Kiki mentioned the soon-to-be constructed Boys and Girls Club and encouraged the library to form some kind of partnership so those children can learn to use this library and therefore any library. This might come in the form of field trips here or a distribution box there or both.

Foundation: The Foundation held their annual retreat this week to develop their budget and programming plan for 2016. They allocated \$35,000 toward library projects that include installing a new projector and screen in the community room, purchasing more ebooks, remodeling the checkout desk at the Lake City PL, and purchasing a robotics package for children's programming. They plan to hold three fundraising events this year.

Lake City PL. The soft opening is going well. Students, teachers, and other school employees are using the facility. Holds are being placed and picked up and public library patron access to online programs is available. A variety of public library materials are available there with more on the way. The grand opening is set for Feb 1 at 3pm.

Nomination committee. Ann Smart served as a committee of one. Motion to elect Fay Sweney for another year as chair and Steve McCrea as vice-chair; second, Sayler. Approved.

CdA Press digitization project. Still waiting for a decision from the Coeur d'Alene Press.

EXECUTIVE SESSION: Motion by McCrea, seconded by Sayler to enter into Executive Session as provided by I.C. 67-2345 Subsection A: to consider hiring a public officer, employee, staff member or individual agent.. **ROLL CALL:** McCrea, Aye; Sweney, Aye; Smart; Aye; Sayler, Aye; Motion carried. The Board entered into Executive Session at 4:40 p.m. Those present were the library director and library board. Matters discussed concerned a recommendation to the Mayor for the appointment of a new trustee. The board returned to its regular session at 4:50 p.m. Motion to recommend the appointment of Kraig Lysek, Sayler; second, McCrea. Approved. Bette will notify the Mayor's office.

Computer training. The Foundation will no longer be teaching the ReTool Box programs. Attendance has been waning and a staff committee including Christopher, Crystal, and Angela have been meeting to redesign this program. Basic computer programs will be offered regularly with library staff handling registration. Workshops on software and other topics will be offered as well. The Foundation will be paying Angela to assist and to oversee a drop-in program to offer assistance with various devices.

Long Range Planning. McCrea noted that it was time to review the library's long range plan. He'd like to see us explore offering wifi kiosks throughout the community or, at the very least, some type of bamboo network.

Next meeting. February 24, 2016.

Adjournment: Adjourned 5:20 p.m.

Respectfully submitted,
Bette Ammon