



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

October 25, 2017

Trustees Present:

Katie Saylor
Fay Sweney
Kraig Lysek
Ann Smart
Steve McCrea

Others:

Cassidee Smidt, student rep
Kiki Miller, city council liaison
Melissa Searle, Reference & TS
Bette Ammon, director

Call to Order: The meeting was called to order at 4:08 P.M. by Vice Chairman Lysek. Chairman McCrea subsequently led the meeting.

Consent Calendar: Motion to approve Consent Calendar, Smart; Second, Saylor. Approved.

Director's Report: Bette reported on the library training in-service held last week.

City Council Liaison. Kiki talked about a communications ordinance recently passed by Council. It regulates the number of cell phone towers in the city. There are limitations on tall towers, fewer limitations on smaller towers but there are rules about the appearance of the towers. Kiki is leading the project on funding for the Atlas Mill project. She's also interested in how the library regulates meeting room use as it pertains to businesses using it. The policy is on the library website. Groups are allowed to use the rooms if their programs are free and open to the public, with no goods or services sold. Also discussed was promoting reading in McKuen Park throughout the summer with several ideas mentioned including story walks, book giveaways, reader boards with programs listed, and more.

Friends of the Library: The Friends allocated \$1000 to purchase supplies for the Make It Space. They also voted to add \$1000 to the youth programming budget. They continue to earn \$1000 per month by operating Second Story Books.

Library Foundation: Holly is working on the next Reading for the Library event featuring Emily Ruskovich author of the book 'Idaho.' Scheduled for November 19, tickets are available through brown paper tickets. Bette will send the link.

Student Representative: Cassidee talked about Talley's visit to Charter School and said many students hadn't known about the multitude of programs and services available at the library.

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

Discovery. This single search is up and running and seems to be working well. We should be seeing online statistics going up. Bette hopes to demonstrate it soon for school librarians and at City Council.

Online Language Learning. CIN decided to drop Rosetta Stone. The clunky interface made it difficult to use which has been reflected in low use counts. In addition the price went up considerably this year. The group will be offering a product called Mango. It's more user friendly and less expensive. The content will be "discoverable" through Discovery and we hope to use more use.

Flipster: Bette provided a look at this online magazine system. The library will be subscribing to a dozen or so titles this year. These may supplement or replace current subscriptions particularly where the hard copies go missing.

Personnel. Melissa spoke about interviews conducted this week for the new part-time reference clerk position. We interviewed four internal candidates who were each wonderful. The committee selected Char Beach who will move from her current circulation clerk position on November 16. She'll be focusing on programming and outreach, particularly outreach to promote early childhood literacy. The library will be hiring an additional circulation clerk.

In-service training. The training, held last week, was very successful with two sessions presented. The first presentation focused on active shooter response training and dealing with difficult patrons. The second session brought staff awareness to the value of the work we do and explored life and work transitions that have led to working in libraries. A brunch was provided and sponsored by the library foundation. Thanks to Fay and Katie for attending. They each said it was a valuable morning of learning.

Idaho Library Association reports. Fay attended an advocacy pre-conference. She liked the idea that the job of a library is to create a great community and talked about the community programming the library. Bette will ask other staff who attended to provide the board with reports. Steve suggested that the goal could be to implement at least one new program as a result of conference attendance.

Year-end statistics. While the door-count decreased, most other numbers increased with higher circulation and great programming numbers. Discussion about the continuing erroneous idea in media that libraries are not being used.

Next scheduled meeting combined November/December meeting December 13, 2017 at 4pm.

Adjourned 5:08.

Respectfully submitted,
Bette Ammon

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