



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

August 23, 2017

Trustees Present:

Katie Sayler
Fay Sweney
Kraig Lysek
Ann Smart

Others:

Cassidee Smidt, student rep
Holly Stetson, foundation manager
Isabel Bartosh, alt student rep
Bette Ammon, director
Tyler McClane, Circulation manager

Call to Order: The meeting was called to order at 4:04 P.M. by Vice Chairman Lysek.

Consent Calendar: Discussion about checkout rates for different collections. The Board saw Christopher's color coded granular breakdown. Bette will work on creating 10 year comparison graphs. Some discussion followed about teen program attendance, noting it's a difficult age group to attract with many competing activities. Talley has a good group of volunteers and will continue to provide a variety of programming. Motion to approve Consent Calendar, Smart; Second, Sayler. Approved.

Director's Report: After successful conferences – PNLA, Koha, and Coeur d'Con, the library rounded off the month with two hugely successful eclipse events. Distributing 1000 eclipse glasses over the month of August, the penultimate event featured more than 300 individuals watching the eclipse together in McEuen Park behind the library. Board member Sayler characterized the event as exciting, energizing, and fabulous. She said the sense of community was incredible.

Bette thanked the trustees for attending the trustee training workshop in early August. This program, presented by the Idaho Commission for Libraries, was an excellent overview on the role and responsibilities of library trustees. Because the CdA library had 4 trustees there, Bette reviewed the open meeting law noting that, although a quorum of trustees attended the training, this gathering was not a meeting "to make a decision or to deliberate toward a decision on any matter." Idaho Code 74-202(6)

Friends of the Library: The Friends had another good month in the bookstore. They sold a considerable number of previously set aside science fiction and fantasy books at Coeur d'Con and extra volunteers sold t-shirts and bottled water as well.

Library Foundation: The 10th anniversary party plans are coming together with music and wonderful food as well as showcased library tours for the Saturday, September 9, evening event. Ruth Pratt will be singing and dignitaries recognized. The Sunday celebration kicks off with the annual Muddy & Millie birthday party at noon on September 10 followed by much fun in the park and library. Crafts, a clown,

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

bouncy houses, food trucks, music, marimbas, giveaway books, and more. Holly is also working on a November 19th event – Reading for the Library featuring Emily Ruskovich, author of the book IDAHO.

Student Representatives: They are back to school next week and looking forward to having Talley visit Charter.

Hotspots: Nearly all units have been reset and are circulating well with over 20 holds. Few problems are reported.

Budget. The Board looked at the most recent budget iteration with no increase in materials. The budget does include a slight increase for utilities and funding for a part-time reference clerk. Bette announced that the CIN consortium would not be renewing the license for Rosetta Stone due to increased cost and low use. Instead two online programs will be reviewed. These are duolingo.com, a free language program, and Mango, another subscription. There should be enough savings to start an online magazine program.

Credit/debit cards. City IT and Finance departments have installed a card reader station at the upstairs Check Out desk that will accept credit or debit cards for fines, lost books, and printing charges. Tyler will create a step by step procedure list and begin staff training. We'll be using it by the first week in September. Concern was expressed by Board members that the \$1 transaction fee was very steep and might be a barrier for patrons. Bette explained that this is the agreed upon fee with company holding the contract for the city. She noted that library staff takes every opportunity to allow patrons to pay down fines gradually but she will take the Board's concerns to the finance director.

October 20: Bette requested permission to close for two hours on October 20 from 10am – noon for a morning of staff and board training. The library will be open that day from noon – 6pm. Motion to close the library the morning of October 20, Sweney; second, Smart. Approved.

Conference reports. Five CdA staff members attended the PNLA conference, four were present at the Koha conference, and five more will soon be registered for the Idaho Library Association conference in October. Any Board members who wish to attend should contact Bette. Coeur d'Con was a tremendous success with kudos to the hardworking staff committee who worked for a year to organize it.

Next scheduled meeting September 27 at 4pm.

Adjourned 5:05.

Respectfully submitted,
Bette Ammon

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