



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

July 26, 2017

Trustees Present:

Katie Sayler
Fay Sweney
Steve McCrea
Kraig Lysek
Ann Smart

Others:

Cassidee Smidt, student rep
Holly Stetson, foundation manager
Isabel Bartosh, alt student rep
Kiki Miller, council liaison
Bette Ammon, director
Melissa Searle, Reference & TS

Call to Order: The meeting was called to order at 4:10 P.M. by Chairman McCrea.

Consent Calendar: Discussion about high number of withdrawn items for June. Melissa noted that several collections were weeded over the last few months and this accumulation was taken care of in June. Motion to approve consent calendar, Smart; second, Sayler. Approved.

Director's Report: Bette met with Paul Amador, University of Idaho, this week to talk about the early literacy grant and the library's role in that program. She also noted that the Idaho Commission for Libraries trustee training is scheduled for August 7 here in our library. August is jam packed with PNLA, the Koha conference, and Coeur d'Con.

City Council Liaison: Kiki reported on the budget workshop involving all city departments and the city council. Most requests for new positions were denied but our request for an additional ½ time reference clerk was approved. This individual will be essential to broaden our outreach to preschool children and parents. The city is very busy with work all over town including annexations, overlay, Blackwell Island and more.

Friends of the Library: The Friends made more than \$1400 last month in the bookstore. They're gearing up for Coeur d'Con and will have additional volunteers on hand to sell chilled bottled water as well as a variety of science fiction and fantasy books kept aside for this very occasion.

Library Foundation: Invitations have gone out for the anniversary celebration on September 9 and 10. Much work continues on this project with a variety of activities planned including Muddy & Millie's birthday party and a bouncy house on September 10.

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

Student Representative: Isabel talked to several other Charter students who indicated they didn't know much about teen services at the CdA Library or at Lake City. Talley will be visiting Charter in September to let students know about public library resources, including study places in Teen Central.

Hotspots: All 25 units are checked out and with more than 20 holds for patrons waiting. They seem to be working well after Christopher ironed out the toggle/on/off switch that was resetting for some users. We haven't heard anyone say they couldn't get coverage. Bette will work on developing a quick survey for users.

Budget. The only addition to the library budget this year will be merit and COLA increases plus the addition of a ½ time reference clerk position. Bette will send out the revised budget to the Board.

PNLA. The Pacific NW Library Association conference kicks off on August 2 in Post Falls. There will be a President's reception in the Community Room on Friday evening, August 4. If Board members would like to attend the conference, there is still time for Bette to register them.

Personnel: Melissa reported that the interview committee selected two individuals to fill the vacant library clerk positions. Meagan Gann and Victoria Collins will be starting in the next few weeks.

Other. Kraig asked Bette to pull together some graphical information on trends. He and other board members would like to see trends over the last 10 years related to population growth, library personnel additions, materials budgets, patron numbers, door counts, etc. Bette will bring samples to the next meeting.

Next scheduled meeting August 23 at 4pm.

Adjourned 5:15.

Respectfully submitted,
Bette Ammon

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