



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

June 28, 2017

Trustees Present:

Katie Sayler
Fay Sweney
Steve McCrea
Kraig Lysek
Ann Smart

Others:

Cassidee Smidt, student rep
Holly Stetson, foundation manager
Isabel Bartosh, alt student rep
Kiki Miller, council liaison
Bette Ammon, director
Tyler McLane, circulation manager

Call to Order: The meeting was called to order at 4:05 P.M. by Chairman McCrea.

Consent Calendar: Motion to approve consent calendar without minutes, Sayler; second, Smart. Approved. Minutes corrected to include information concerning executive session. Motion to approve minutes, Smart; second, Lysek. Approved.

Director's Report: Bette shared the evaluation written by Sam Taylor, deputy city administrator. He agreed with the trustees' outstanding review and commended Bette and the library team. Staff learned that the installation of a different pay phone through a private company is not an available option. Discussion followed concerning the need for a pay phone and it is determined at this time that demand is slight and a pay phone is available one block from the library. Vision 2030 will be recording a promo for their literacy program in the children's library this week. Family Day in the Park was a great success; Susan distributed 400 books to kids. And we learned via the newspaper that the library won the Association of Idaho Cities' Community Engagement Award for the creation of Lake City Public Library. Sayler noted that city council liaison Kiki Miller was a driving force in creating the branch library at Lake City High School.

City Council Liaison: Kiki reported on the various city projects going on throughout the community involving East Sherman, Memorial Field, Seltice Way, 4 Corners, downtown parking garage and more.

Friends of the Library: The Friends allocated \$4000 toward more shelving to accommodate the expanding fiction and audiobook collection.

Library Foundation: The hot spot program is up and running. Holly will be distributing posters throughout the community. Kraig suggested that we include a survey with each unit to gather data on use. Questions could include 1. How did you learn about the program? 2. What was your experience

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

using it? 3. Other comments. Holly reported that anniversary plans are going forward with invitations to be mailed in July.

Student Representative: Cassidee suggested more outreach to schools like Charter where there is no school library. Bette will talk to Talley about scheduling a visit there after school starts in September. Both Cassidee and Isabol will be returning as student representatives to the Board next year.

Hotspots: All 25 units are checked out. Bette will continue to monitor use and implement the survey suggested above.

Budget. Council workshop set for July 12. Kiki was asked if library board members should attend. Bette will let members know if that's the recommendation.

Upcoming programs. Makerspace is taking shape and we should be offering programs soon. July is chock full of events for library users of all ages. Tyler spoke about the adult summer reading program where readers enter a drawing by filling out reviews of favorite books. A successful "maker" program is folding origami paper cranes – an ongoing project that is attracting dozens of people.

Personnel: Tyler reported that he and Susan are working with HR to recruit replacements for three vacant clerk positions. They learned this week that a former clerk, Meghan Alcalá, is available to return and she'll be starting next week.

Next scheduled meeting July 26 at 4pm.

Adjourned 5:05.

Respectfully submitted,
Bette Ammon