



## Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

January 24, 2018

### Trustees Present:

Katie Saylor  
Fay Sweney  
Kraig Lysek  
Ann Smart  
Steve McCrea

### Others:

Kiki Miller, city council liaison  
Melissa Searle, Ref & TS Supervisor  
Bette Ammon, director  
Cassidee Smidt  
Christopher Brannon, IT Coordinator  
Guest: Debbie Stanley, Head Start

**Call to Order:** The meeting was called to order at 4:01 P.M. by Chairman McCrea.

**Agenda change:** Move Christopher's report to top of the meeting. Add Coeur d'Alene Press digitization project to Old Business. Role call: Saylor, Aye; Smart, Aye; Sweney, Aye; Lysek, Aye. Agenda changes passed.

**Discovery statistics:** Much discussion about interpretation of numbers over the past three months. Christopher will ask Ebsco for further clarification. The Board is interested in knowing total number of searches through Discovery and how often database resources were used. Christopher also shared a 3D printer project he's been working on creating letters that attach to library shelving. Impressive.

**Consent Calendar:** Motion to approve Consent Calendar, Saylor; Second, Lysek. Approved.

**Director's Report:** Bette mentioned that Angela Flock and Roman Kleng received the follow-up FabSlam grant. They'll be taking some of their 3D club members to Lewiston on March 3 for a competition funded by another grant which also provides more money for materials and supplies. Also discussed was Tyler McClane's recent appointment to the Idaho Commission for Libraries SPLAT committee. This is great for the library, the committee, and Tyler.

**City Council Liaison.** The Atlas Mill project has been high on Kiki's list of city activities as well as a variety of other things. Is there anything the library board wants her to bring back from the council? Discussion followed on two recent complaints from the public about smoking in front of the library. Kiki will try to find out why the smoke-free campus idea was dropped. Bette will talk to Howard Gould about a covered area for smokers further from the building. Kiki mentioned that Family Day in the park is coming together for June 8 with more vendors and exciting things for children and families.

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● [www.cdalibrary.org](http://www.cdalibrary.org) ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

**Lake City Library.** Bette, Melissa, JD, and Christopher visited Skyway Elementary and determined that we can move our branch operation there for Summer, 2018. We have good support from the principal and school librarian. The space is smaller but there will be more children's books available.

**Friends of the Library:** The Friends allocated \$1000 for ebooks. In an earlier meeting they approved up to \$600 to host another shred day scheduled for April 14. They also voted to discontinue their contract with Better World Books. This company had been paying for the Friends to ship books that couldn't be sold in the bookstore. BWB informed the Friends that they were only willing to take some of the books and wanted us to scan ISBN numbers before sending to determine saleable items. The Friends declined.

**Library Foundation:** Holly talked about the productive retreat the Foundation Board had in January. Upcoming activities include a spring concert where they hope to persuade Ruth Pratt to come back for a performance. The Foundation will also be planning a Read for the Library event and continuing Novel Destinations. This year will be Muddy & Millie's 10<sup>th</sup> anniversary and celebrations will be held in September. The party will also feature a new Muddy & Millie book where they go to Australia. Plans are afoot to bring the illustrator, Charles Reasoner, to town for the event. Novel Destinations programs are very successful. Mary Sanderson had a great crowd for her Africa presentation last week. In February a program on walking the Appalachian Trail is scheduled.

**Trends.** Per the Board's request, Bette and Christopher are developing a graph noting trends over the past 10 years. Discussion followed about which groups to compare and developing an average trend line extended out 1-5 years. We can look at a couple of trends each month and use this information to predict future library services.

**Coeur d'Alene Press digitization project:** There has been no response from the Hagadone Corporation on moving this project forward despite repeated requests from Bette and Steve. Motion to obtain a quote on digitizing copyright free microfilm reels (those that are 95 years from publication date), Lysek; second, Smart. Approved.

**Ecards.** At the request of the Pend Oreille Library District, CIN added a patron type for e-card holders (minors and adults). These will be available to students and those who want to use databases. The cards would not be used to check out library materials. We'd like to offer these as well and will be bringing policy forward for the board to review.

**Fines for minors.** In order to reduce barriers for children and teens to use the library, Bette proposed a revision of the policy to eliminate fines for minors. All of the libraries in CIN except Liberty Lake are supportive. Minors would still be responsible for lost materials. Motion to request revision of policy to remove fine accrual for minors, Lysek; second, Smart. Approved. Kiki asked about the decrease in revenue that may result and how that would be offset by more children and families using the library.

**Officers.** Slate of candidates – Steve McCrea, chairman; Kraig Lysek, vice chair. Motion to accept slate by acclamation, Sweney; second, Smart. Approved.

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**Other - Meeting room policy re political use:** Discussion about whether candidate forums are allowed. Library policy allows if all candidates are invited. Meeting room users sign an agreement stipulating they will follow policy.

Next scheduled meeting March 7, 2018 at 4pm.

Adjourned 5:35.

Respectfully submitted,  
Bette Ammon

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