



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

March 7, 2018

Trustees Present:

Fay Sweney
Kraig Lysek
Ann Smart
Steve McCrea

Others:

Kiki Miller, city council liaison
Susan Thorpe, Youth Services Supervisor
Bette Ammon, director
Cassidee Smidt

Call to Order: The meeting was called to order at 4:05 P.M. by Chairman McCrea.

Consent Calendar: Motion to approve Consent Calendar, Smart; Second, Sweney. Approved.

Director's Report: The annual public library directors' summit (sponsored by the Idaho Commission for Libraries) was held in Meridian last week. While attending, Bette was lucky to be in the Boise area to testify on a House Bill designed to require wifi filtering for public libraries in Idaho. The committee who heard the testimony split on the vote to move to this forward to the floor of the House so it failed. The Idaho Library Association, ICFL, and the attending library directors were surprised and pleased. Bette noted that the library had a special Winter Reading Program – new author Bingo – that was designed by Mary Comfort. Over 150 kids participated in each age group and parents as well as children seemed to love the program. Christopher was named February's Librarian of the Month by the library's cataloging vendor, Bywater. From Bette's nomination: "Christopher not only is the engine that drives our Koha system, he's also one of the main IT gurus for our consortium, the Cooperative Information Network. He is a creative, hard-working risk-taker - perfect for his position and our library."

Fay asked how the library staff received the active shooter training provided at the February 23 staff meeting. Susan felt that, although one of the videos was difficult to watch, the training was well-received. Fay asked if the city would fund improvements suggested by the officer – panic buttons and deadbolt locks on a few doors. Bette will seek Chief Lee White's recommendations.

Bette announced that in conjunction with the summer reading program theme "Libraries Rock," the library will be hosting Monday evening concerts in our amphitheater area. Char Beach is rounding up performers who will be paid a nominal fee by the Foundation.

City Council Liaison. Kiki participated on a panel at Boise State University called "Should She Run?" She asked if a proposed fingerprint bill would affect background checks for library employees. Bette noted that the library falls under city human resources procedures. Kiki also referred to a legal notices digitization bill that failed after heavy lobbying by newspapers. The bill would have allowed for online

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

publications of legal notices rather than requiring them to be printed in local newspapers. In addition, Kiki noted that city attorney Mike Gridley determined that there was no guaranteed right so smoke on city property so city council was within their right to have a smoke free campus. Does the library board want to pursue this? Motion to request the city develop an ordinance designating the library and potentially entire city campus a smoke free zone, Lysek; second, Sweney. Approved.

Lake City Library. Motion to approve amendment to the MOU with the Coeur d'Alene School district as follows: The District, City and Library may move the branch library from Lake City High School to Skyway Elementary in preparation for and when construction begins at Lake City High School. The parties also agree that when feasible to do so, the branch library may be moved back to Lake City High School, Smart; second, Sweney. Approved.

Friends of the Library: The Friends allocated up to \$800 to purchase a rolling picture book shelf for use in McKuen park for summer programs. Their membership continues to grow and Second Story books is steadily used.

Library Foundation: Holly spoke about the successful Novel Destinations program in February. The program on walking the Appalachian Trail was attended by over 120 people and well received. In April the Novel Destinations program will focus on the Camino de Santiago – a walking trail in Spain. Plans are underway for the spring Love your Library event scheduled for May 19th. This year's concert will feature Ruth Pratt as well as Laura and Bill Sable. Title to be announced. Holly submitted a grant request to fund the purchase of a library golf cart so staff can more easily bring library information afar. She also noted that the Foundation received a \$1000 grant from CdA Pediatrics. This funding will be used to begin a sensory storytime for children on the autism spectrum. Local pediatric occupational therapist Erin Roan will be developing and providing the programs to begin in April.

Coeur d'Alene Press digitization project: After two email exchanges with Mike Patrick, the editor at the Coeur d'Alene Press, it became clear that the Hagadone Corporation will not proceed to partner on this project. Upon advice from deputy city attorney Randy Adams, Bette notified Patrick that the library (in conjunction with the Molstead Library and Community Library Network) will start digitizing the Press microfilm prior to 1964 unless we're provided with any reason not to do so. Christopher is in contact with the company in Boise (Integra) to get a quote and timeline. He's also finalizing plans to host the server at city hall.

Ecards. Policy addition tabled to March 28 meeting.

Fines for minors. Policy amendment tabled to March 28 meeting.

Personnel. Susan announced that we've replaced three part-time staff who have gone on to fulltime positions elsewhere that include health benefits. We'll be hiring again soon when another clerk leaves to have twins. Bette also regretfully accepted the resignation of young adult librarian Talley Gaskins who will be moving mid-March back to the Boise area. Discussion followed about turnover and the cost of recruiting and training. Would that offset the cost of health benefits?

Director's evaluation: Bette will send the form to Steve.

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Public information on city meetings. Steve proposed that the library facilitate easy access to minutes and reports for public meetings because these events are rarely publicized or accurately presented in the local newspaper. After much discussion, the board stipulated that links to meeting minutes would be included on the library's website and in the monthly newsletter.

Strategic planning. Kraig asked that we remember to include regularly updating the strategic plan each month. He also requested that staff look into an electronic reader board to publicize library events and provide information.

Next scheduled meeting March 28, 2018 at 4pm.

Adjourned 5:30.

Respectfully submitted,
Bette Ammon

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