



## Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

March 28, 2018

### Trustees Present:

Fay Sweney  
Kraig Lysek  
Ann Smart  
Steve McCrea  
Katie Saylor

### Others:

Kiki Miller, city council liaison  
Tyler McLane, circulation manager  
Bette Ammon, director  
Holly Stenson, Foundation manager

**Call to Order:** The meeting was called to order at 4:05 P.M. by Chairman McCrea.

**Consent Calendar:** Motion to approve Consent Calendar, Smart; Second, Lysek. Approved.

**Director's Report:** With financial support from the Foundation, Bette attended the national Public Library Association conference in Philadelphia last week. The sessions were informative and more detailed notes will follow including links to many of the presentations. Programs on net neutrality, design thinking, employee retention and more were extremely interesting.

**City Council Liaison.** Kiki reported that the gathering of public comment on the Atlas Mill site is ongoing with all input listed on the city website. A committee looking at a performing arts building met recently with consultants continuing to gather information about sites and potential partners. Kiki also had input into a recent contract between the city and the Live at Five concert promoter. There was concern about exclusivity language which might have precluded library concerts this summer. Katie expressed concern over noise pollution in the downtown area and asked how amplified the library concerts will be. Bette will check on that.

**Lake City Library.** LCPL was closed on Monday and Tuesday of this week as the school does some preliminary work for their remodel this summer. JD is working on a plan to move services to Skyway Elementary during the last week of school/first week of summer vacation.

**Friends of the Library:** The Friends allocated up to \$200 to replace one of the chairs in the Gozzer Room. They're also sponsoring shred day scheduled for April 14.

**Library Foundation:** The next Novel Destinations program will focus on the Camino de Santiago – a walking trail in Spain, scheduled for April 27. Plans are underway for the spring Love your Library event scheduled for May 19<sup>th</sup> - "Song Birds, The Legendary Ladies of Song" will feature Ruth Pratt,

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● [www.cdalibrary.org](http://www.cdalibrary.org) ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

Laura Sable, and Bill Wiemuth. A subcommittee is working on Muddy & Millie's tenth birthday celebration on September 8. This also will be the launch of the new M & M book, to be published by Figpickels. Friday evening, September 7, the Foundation will host a reception honoring Susan Nipp and illustrator Charles Reasoner. Two new board members were added at the March meeting. They are Heather Twidt, Pita Pit, and Racquel Ramage from Columbia Bank.

**No smoking campus.** After seeing the draft ordinance and proposed map, the trustees instructed Bette to request that city staff bring this forward to council with approval from other city departments. Bette noted that the police chief and the city maintenance manager are both in full support. Sweney asked why no fine amount was specified in the ordinance draft and Bette will check on that.

**Coeur d'Alene Press digitization project:** Final quotes have been obtained from Integra, the digitization company in Boise. We'll be sending rolls of microfilm shortly with approval from our partners – Community Library Network and the Molstead Library. Bette received no response from the Coeur d'Alene Press after her February email to editor Mike Patrick detailing the library's plan to digitize microfilm published prior to 1964 unless there was an objection from them.

**Ecards.** Motion to approve amended policy to allow for e-Cards, Saylor; second, Sweney. Approved.

**Fines for minors.** Motion to approve amended policy to exempt minors from accruing fines, Lysek; second, Smart. Discussion – is this retroactive and does this apply to children from other libraries? It's likely not retroactive but staff will be waiving fines for children as they come up. This is not necessarily the policy of other CIN libraries. Approved.

**Meeting room use and disruptions.** At a Lewis Clark State College program held earlier in March in the Community Room, there were individuals who were picketing outside the library and who also attempted to disrupt the meeting. Bette was on site and did bring in the police who assisted with closing and walked program participants and library staff to their vehicles. Much discussion from trustees about free speech issues with the ultimate recognition that protesting is protected as long as it isn't disruptive to other library users. Calling police is always an option.

**Long range planning.** A draft of potential changes was presented and discussed. Bette will have a new draft at the April meeting. Note that current zoning prohibits digital signage in the downtown corridor.

**Bike racks.** Bette previewed the accepted project for new bike rack. The Arts Commission approved awarding the contract to the Dodge's for the upper level bike racks. The next step is to present the commission's recommendation to the General Services Committee on April 9<sup>th</sup> and then on to the council for approval of the contract at the April 17<sup>th</sup> meeting.

**Personnel.** Tyler is reviewing applicants for the vacant part-time clerk position. Discussion followed on the number of clerks we've been replacing in the last few months. Tyler noted that most had left in pursuit of full time jobs with benefits. The trustees emphasized that they are in full support of benefits for all library employees and acknowledge that Bette has been pursuing this for years and will continue to do so. Three current library staff applied for the vacant young adult coordinator position. Those interviews will take place on April 6.

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● [www.cdalibrary.org](http://www.cdalibrary.org) ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

**Director's evaluation:** Tabled to April meeting.

**Public information on city meetings.** Links to minutes for city council, county commission minutes, and school board minutes are now included in the library newsletter and on the library website. McCrea asked that there be a more direct link to those minutes from the library homepage. Bette will ask Christopher if a drop down menu is a possibility.  
Next scheduled meeting April 25, 2018 at 4pm.

Adjourned 5:45.

Respectfully submitted,  
Bette Ammon

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● [www.cdalibrary.org](http://www.cdalibrary.org) ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon