



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

January 23, 2019

Trustees Present:

Steve McCrea
Kraig Lysek
Ann Smart
Fay Sweney
Katie Saylor

Others:
Mandi Harris, youth services supervisor
Bette Ammon, director
Kiki Miller, council liaison
Holly Stenson, foundation manager

Call to Order: The preliminary long range discussion meeting was called to order at 3:30 P.M. by Chairman McCrea.

Long Range Planning: The Board reviewed the long range plan updated draft. Discussion followed about how the plan coincides with overall city goals. Bette and Kiki talked about the overall Comprehensive Plan that the Planning Department is revising. The library will be included in that plan since, as the city grows, so does the need for expanded library services including additional staff and materials as well as developing a future library branch. Steve noted that the Idaho Code stipulates planning for all public services including libraries in 67-6508 (h). This will be noted in the library's long range plan as well. The Board will continue meeting bi-monthly to review the library's plan looking for ways we can coincide with the city's plan. Kraig asked if the revamp of the Community Room is progressing. Bette noted that the facilities manager Howard Gould will be meeting with David, Jeff Crowe, and Christopher to discuss.

Call to Order: The regular board meeting was called to order at 4:07 pm.

Consent Calendar: Motion to approve Consent Calendar, Saylor; second, Lysek; Approved.

Director's report: Bette mentioned that city administrator Troy Tymesen saw the 3D printers in action this week and he was impressed. She then introduced the library's new youth services supervisor/librarian Mandi Harris. Mandi spoke about her delight in starting here after six years as a library specialist at the Community Library Network. She is excited about planning a variety of programs for children and talked about many of the programs she instituted in Hayden. The Board welcomed Mandi and looks forward to exciting times.

City council liaison: Kiki said the State of the City address this year featuring women in leadership positions was well received and may open the door to different formats in the future, perhaps including brief department presentations. She also spoke about the Freedom Tree and the fire that destroyed it, noting that plans are underway to replace it. Additionally Kiki talked about recent publicity concerning a

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

variance issue and noted that the Planning Commission and City Council are required to follow Idaho Code which dictates variance law. And, Kiki mentioned that the Association of Idaho Cities may be looking at recommending changes to election laws governing city council elections in cities with populations over 50,000 that might include requiring partisan elections.

Lake City Library. Continuing the trend of higher gate count and checkout statistics. Bette noted that since schools were closed today for a snow day, the Lake City Library was closed as well.

Friends of the Library: The Friends had a banner year bringing in over \$13,000 which is \$1,000 over their goal of \$1,000 per month.

Library Foundation: The Muddy & Millie & Santa event was the most highly attended ever and very successful. The Foundation board had their annual retreat last week and allocated \$35,000 to the library for various projects including a revamped drinking fountain, dog parking, ebooks, and more. Holly said the group is working on several fund raising events including their annual spring concert plus at least one author event. She's also working on a grant to replace the twenty laptops in the laptop lab.

Long Range Planning. The Board agreed to start meetings at 3:30 bimonthly to keep Long Range Planning on the radar. The March meeting will convene at 3:30.

Election of officers. Motion to approve McCrea as chair and Lysek as vice chair, Saylor; second, Smart. Approved.

City campus parking. Bette attended a Parking Commission subcommittee meeting and a regular meeting where they discussed changing the city hall campus parking to paid parking with 2 hours free and \$1 per hour afterwards. This wouldn't affect the upper library parking lot which would remain limited to 2 hours. The Board is very concerned about charging in the lower parking lot behind city hall. They noted that many library patrons who need to be here longer than two hours need that additional parking. They feel that requiring a credit card will limit access to the library in a time when using the library should be encouraged and welcomed. While limiting and charging for parking in the south city lot is fine, the Board does not want the lower lot restricted and asked that their opinion be read into the record during the upcoming hearing. Motion to approve, Saylor; second, Lysek. Approved.

Personnel. As mentioned earlier Mandi Harris was hired to fill the youth services position. A fond farewell was said to retiring librarian Susan Thorpe. Library clerk Meghan Alcala is leaving for a library specialist position in Spirit Lake. We hope to have a replacement hired for that position within the next two weeks. Katie mentioned her concern about the turnover with the clerk positions and the costs involved with recruiting, interviewing, and training. While the library does have some clerks who have been here many years, some leave for fulltime positions elsewhere that include benefits. What we do offer is Persi and pro-rated sick and vacation leave as well as opportunities to plan and participate in various programs and events.

Next scheduled meeting is February 27, 2019 at 4pm in the Jameson Room.

Adjourned 5:01 pm.

Respectfully submitted,

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

Bette Ammon

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon