



## Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

August 28, 2019

### Trustees Present:

Kraig Lysek  
Fay Sweney  
Steve McCrea  
Katie Saylor  
Ann Smart via Facetime

### Others:

Tyler McLane, circulation manager  
Bette Ammon, director  
Holly Stetson, foundation  
Suzy Young

**Call to Order:** The regular meeting was called to order by Chairman McCrea at 4pm.

**Consent Calendar:** Motion to approve Consent Calendar (with amendment to minutes, Saylor; second, Lysek. Approved.

**Public Comments:** Suzy Young spoke about the Friends meeting the previous day. She thought it was an excellent meeting and she learned quite a lot about library programs.

**Director's report:** Coeur d'Con was a tremendous success with 2200 people attending. Angela Flock and her committee worked hard all year planning and all the programs were great successes. Katie mentioned a friend of hers brought visiting grandsons to the event and they were impressed with how kind and helpful library staff and participants were.

Bette learned that LGBTQ displays in libraries might be a topic in the 2020 Idaho legislative session as well as a potential cap to property taxes. She and John Hartung will be working on an event to invite area legislators to one of our libraries to talk to board members.

**Lake City Library.** School hours resume at Lake City after Labor Day. Summer use was definitely affected by the construction and confusion.

**Friends of the Library:** In May the Friends allocated \$1000 to purchase eBooks.

**Library Foundation:** Holly talked about the wonderful 4<sup>th</sup> of July parade. She received a \$10,000 grant to use to replace most of the laptops in the laptop lab. Planning now is underway for the Mudgy & Millie birthday party scheduled for September 14 where both regular cake and gluten free cupcakes will be served. October 11 will see Sharma Shields and Simeon Mills here for a Reading for the Library. Both have new, well-reviewed books published this past year. In November a trivia event will be held at the Crown & Thistle pub. David and Bette will be writing trivia questions. And in December, the annual Mudgy & Santa event will feature Susan Nipp's new book where Mudgy & Millie visit Costa

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● [www.cdalibrary.org](http://www.cdalibrary.org) ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

Rica. Steve suggested decorating the Mudgy & Millie statues in December – maybe with Costa Rica flare?

**Budget.** Bette asked for approval of the FY 2019/2020 budget as submitted. The entire city budget (which includes the library) will be voted on at the September 3 city council meeting. No new staff is included in this year's budget. Discussion followed concerning staffing the new school library. Bette noted that the management team weighed several options including temporarily staff the new library for the opening month (September 2020) and having a new reference clerk on board to run the library starting October 1. Motion to approve, Sweney; second, Saylor. Approved.

**Budget Amendment.** Along with other city departments, the library budget was amended this past month to include over \$13,000 in grant money received this last fiscal year. Some STEM grants were awarded along with continuing education grants.

**Board terms.** Ann's term is up in September and the board unanimously approves her reappointment. And, even though Kraig's term runs through January 2020, he announced he'll be leaving the board in December. His technical expertise has been invaluable to the library.

**Fine free report.** Looking at an 8% gate count increase and 5% checkout increase, one might correlate increased use to the new fine policy. In addition, Tyler has been keeping track of long overdue items returned the last two months and that totals about \$2,000 worth of items.

**Personnel.** Tyler talked about our newest clerk, Brenda Gradin, who is a retired calculus and science teacher. She's working with Mandi on the library's coding program. Regretfully, Tyler accepted the resignation of Victoria Collins who is looking forward to her first baby. Her last day is August 31. Plans are underway to hire a replacement for Victoria.

**Stat charts.** Tyler presented the variety of charts and graphs he created to measure every aspect of library use. The Board loved the visuals and commended Tyler for his work. Kraig, in particular, likes the visual representation where nominals can be viewed by trend lines as well as exceptions which might warrant a closer look.

**Pacific NW Library conference.** Nine staff members attended all or part of the conference that was held in Spokane. Tyler presented a program on drones; Mandi presented a program on tough topics storytimes; Bette was on a panel talking about mentoring. The conference was well attended with a variety of excellent programs. Staff will be reporting on them at the next staff meeting.

Next scheduled meeting is September 25 starting at 3:30 pm in the Jameson Room to discuss long range planning.

Adjourned 5:15 pm.

Respectfully submitted,  
Bette Ammon

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