



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

February 26, 2020

Trustees Present:

Fay Sweney

Katie Sayler

Ann Smart

Others:

Kiki Miller, Council liaison

Bette Ammon, director

Holly Stetson, foundation

Melissa Searle, reference & TS librarian

Ali Cranney, student representative

Call to Order: The regular meeting was called to order by Vice Chairman Sayler at 4:01 pm.

Consent Calendar: Motion to approve, Fay; second, Ann. Approved. Katie asked about the Writers Competition funding and the contribution from the Foundation as a result of the smaller donation from Kiwanis. She noted that, while this isn't the trustees' jurisdiction necessarily, it is her understanding that generally the Friends fund program support and the Foundation focuses on longer term projects. Bette and Holly agreed that this is typically the pattern but sometimes both groups provide support for the same program such as ebooks.

Director's report: Bette just attended a meeting with other department heads and the Envision Coeur d'Alene consultant to hear progress on the city's comprehensive plan update and provide additional input. Bette asked about planning for additional branch libraries in growth areas. There are draft goals and objectives established as a result of a variety of meetings including focus groups. Fay is on the educational focus group. Envision will be sending out a survey soon to incorporate additions and gather more information.

City Council Liaison. Kiki encourages the board to participate in the Envision survey to be sure that additional library services throughout our growing community are included in the plan. She noted that the Mayor is writing a letter to legislators expressing concern about a potential property tax freeze bill. A new bill allowing alcohol at plaza events is also under consideration. It's unclear how this would impact us. At this week's council meeting the city personnel policy was updated with an amendment to remove city council members from the plan. Kiki asked that an alternate plan come forward for the elected officials within 60 days. Eight phases of the Atlas project have been awarded. That project is coming together beautifully.

Lake City Library. Everything continues to go well at LCPL.

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

Friends of the Library. The Friends allocated \$2000 toward youth programs and will provide hospitality at a variety of programs scheduled in March. Their annual shred program is scheduled for April 19 and will be funded by Idaho Central Credit Union.

Library Foundation: The R.L. Kwon author event will take place on April 17. This is a collaborative program with NIC and Get Lit. The Foundation will host a special screening of a new Mark Titus film, “The Wild,” Friday, March 13, at 7 p.m. This event is co-sponsored by Kootenai Environmental Alliance in conjunction with the KEA’s third annual Wild & Scenic Film Festival. The Bozeman Film Festival is scheduled for May 8 and more publicity on that will be forthcoming. The Love Your Library fundraiser featuring Laura Sable will focus on composers (“I write the song”) and is scheduled for June 19.

PR Committee. Today this marketing team created a year-long plan. Discussion focused on whether or not the major events throughout the year need promoting, so we tried to pinpoint little known aspects of the library and lean harder on promoting services that (if they exploded in use) wouldn't detrimentally impact existing library services. This “Use your library” campaign will have recognizable themes with various library services featured each month. In addition, JD and Angela will be ready to premier the “Calling all Influencers” campaign online shortly.

Board member recruitment. So far there have been no applicants for the vacant position. Kiki has an interested citizen and will follow up with that.

Sensory service. Mandi would like to open the children’s library one hour early one Saturday per month for families who might need a quieter, calmer time to select books. Her plan is to do this once a month on the same Saturdays she’s here for the Symphony programs. Motion to approve this with a six month trial, Ann; second, Fay. Approved.

EXECUTIVE SESSION: Motion by Smart, seconded by Sweney to enter into Executive Session as provided by I.C. 67-2345 §F: To consider the resignation of an employee. ROLL CALL: Sweney, Aye; Saylor, Aye; Smart, Aye. Motion carried. The Board entered into Executive Session at 4:55 p.m. Those present were the library board and director. Matters discussed concerned the director’s letter of retirement and recruitment to find a replacement. The board returned to its regular session at 6:20 p.m. Motion to accept the director’s resignation as of June 30, 2020, Sweney; second, Smart. Approved.

Next scheduled meeting March 25, 2020 at 4pm.

Adjourned.

Respectfully submitted,
Bette Ammon