



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

March 25, 2020

Meeting held via Zoom due to the Covid 19 virus

Trustees Present:

Steve McCrea
Fay Sweney
Katie Saylor
Ann Smart

Others:

Kiki Miller, Council liaison
Bette Ammon, director
Holly Stetson, foundation
Christopher Brannon, IT coordinator

Call to Order: The meeting was called to order by Chairman McCrea at 4:06pm.

Consent Calendar: Motion to approve, Ann; second, Fay. Approved.

Director's report: As documented in the chronology, the library closed to the public on March 16 after Bette and management team determined that we could not control the number of people coming to the library. Our neighbors in Washington state were recommending no more than 50 individuals at a gathering (since then they are in a stay at home rule). With permission from Steve McCrea and Mayor, the library closed and offered curbside service until March 20. Following that we mailed holds to patrons. All holds shut down system wide on March 20.

City Council Liaison. Kiki announced that playgrounds at city parks are closed following Governor Little's emergency stay at home proclamation today. Basketball hoops are taken down. She's interested in the library developing some information literacy assistance to help citizens avoid the Covid 19 scams that are proliferating. David will work on that.

Board member recruitment. We have two applicants who are both qualified and would excellent support for the library. Because the board is interested in balance and someone who has technology skills, they are recommending Jim Windisch. Bette will pass on that recommendation to the mayor .

Closures, programming and staff compensation. Noting that Bette has been in frequent contact with the board chair, decisions made to stop programs and close the library have been made in conjunction with the board, city administration, and the mayor. The board appreciates the proactive stance of the staff and commends them for the creative methods used to get materials and online programs to the public. There is concern about how all staff will be compensated now due to the stay at home directive. Katie noted that wages have been allocated in the existing budget and that many libraries are continuing to pay all their staff. The board urges the mayor and council to follow the directive to pay all staff during this stay at home time. Fay noted that we would be paying people to stay home and stay well. Motion to

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon

authorize that the library remain closed at least through April 20 and that all library staff (full and part-time) should be paid to stay home and stay well., Katie; second, Ann. Discussion – staff should not have to draw down their leave in order to be paid. Kiki will be happy to draft an email to the Mayor and city administrator. Approved.

Next scheduled meeting April 15, 2020 at 4pm with the understanding that an emergency meeting via zoom could be held at any time.

Adjourned at 4:48.

Respectfully submitted,
Bette Ammon

702 E. Front Ave. ● Coeur d'Alene, ID 83814 ● 208/769-2315

Fax: 208/769-2381 ● www.cdalibrary.org ● Library Hours: Monday – Thursday, 10 a.m. to 8 p.m. Friday and Saturday, 10 a.m. to 6 p.m. Sunday, Noon to 5 p.m. ● Library Director: Bette Ammon