



Minutes of a Regular Meeting of the Coeur d'Alene Public Library Board of Trustees

September 7, 2022

Meeting held in Library Community Room and via Zoom

Trustees Present:

Katie Sayler, Board Chair, Library
Jim Windisch, Board Vice Chair, Library
Ann Smart, Board Member, Library
Fay Sweney, Board Member, Library

Others:

Kiki Miller, Council Liaison, Library
Holly Stetson, Library Foundation, Library
Michael Priest, Library Director, Library

Call to Order: The meeting was called to order by Board Chair Katie Sayler at 4:01 p.m. Board Member Steve McCrea was excused.

Public Comment: None.

Consent Calendar: Motion to approve the consent calendar, Ann; second, Jim. Approved.

Director's report: Coeur d'Con, the library's annual comic convention, was scheduled for August 26 and 27. The first day included activities at the library and over at the pavilion in McEuen Park. The second day included around 15 vendors exhibiting and selling goods and the announcement of winners for the art and cosplay contests. All in all, the event went well with solid participation.

Music on Mondays has been very popular again this year. Char Beach, Outreach Services, is reporting consistently large crowds for each performance as well as positive feedback. As in previous years, the Library Foundation is generously supporting this series.

Char Beach also received some very positive feedback for the READY! for Kindergarten workshops, sponsored by the Idaho Association for the Education of Young Children, that encourage parents to foster essential pre-literacy, pre-math and social-emotional skills.

A combined celebration for the library building's 15th anniversary and Muddy and Millie's 14th birthday is scheduled for Saturday, September 10. The Muddy and Millie birthday party kicks off at 10 a.m. Families can read the story with author Susan Nipp, meet sculptor Terry Lee, sing along with Muddy and Millie, and enjoy birthday cake. The celebration continues with an afternoon of activities in recognition of the library's anniversary.

Council liaison: Kiki said the City's FY 2022-23 budget has been the main focus lately. She added that the budget that was approved by City Council on September 6 did not include the exact terms negotiated with Coeur d'Alene Firefighters Local 710. Negotiations with the Coeur d'Alene Police Association are still underway. This will likely lead to changes within line items across city departments.

City Council are working on an ordinance that addresses short-term rentals.

Friends: The Friends spent a total of nearly \$1,200 on supplies and prizes for this year's Summer Reading Program. They additionally helped support Coeur d'Con with \$600 in funding and have contributed \$200 towards the September 10 event.

Foundation: The Foundation are ready for Mudgy & Millie Birthday Party at 10 a.m. on September 10. The newly reprinted Mudgy & Millie Adventures: Africa will be given away at the event. She reminded the trustees about the "I Write the Songs" fundraiser featuring musical performances by Laura Sable and Bill Wiemuth that will be held from 6 p.m. on October 1. It will feature a paddle raise as well as a silent auction. Holly is starting to prepare for the Foundation's annual campaign.

FY 2022-23 budget: Based on Kiki's comments earlier, Katie wondered if the library budget of \$1,948,445 that was approved by City Council on September 6 was settled. Michael said that changes were likely to occur before October 1. Kiki added that the trustees could accept an amended budget at their next scheduled meeting. Motion to accept the FY 2022-23 budget in the total of \$1,948,445, Fay; second, Ann. Approved.

Trustee ethics/conduct policy statement: The trustees reviewed Fay's document that included links to the ethics policies of various governing bodies. Fay suggested that a sub-committee be tasked with drafting an ethics policy for the Board of Trustees. Both Ann and Fay expressed an interest in joining Michael on the committee. The committee will aim to present a draft at the October 26 meeting for the trustees to review.

Fleschner Family Charitable Foundation donation ideas: Michael revisited the \$10,000 donation the Fleschner Family Charitable Foundation that he, Holly, and Sharalee Howard, Youth Services Librarian, are working on with the Fleschner's. Paul Fleschner has expressed a strong interest in using the funds to add decoration to the lower-level entrance that better indicates the presence of the Children's Library. The next step is drawing up some designs for consideration with the assistance of an architect. The board expressed that they would like to be involved in the final approval process. Kiki suggested that the City Building Department also be involved to ensure the designs meet applicable codes.

Executive session pursuant to Idaho Code 74-206(b): Motion to move the meeting into executive session at 4:47 p.m. to consider the evaluation of the library director, pursuant to Idaho Code 74-206(b). Roll call: Katie, Aye; Ann, Aye; Fay, Aye; Jim, Aye. Motion carried.

Motion to exit executive session at 5:24 p.m. and return to the regular meeting. Roll call: Katie, Aye; Ann, Aye; Fay, Aye; Jim, Aye. Motion carried.

Motion to approve the annual evaluation of Michael Priest, Jim; second, Ann. Approved.

Next regular meeting – October 26, 2022 at 4:00 p.m. in the Library Community Room and via Zoom.

Adjourned at 5:27 p.m.

Respectfully submitted,
Michael Priest